Hello ECA New Students and Families,

We’re excited to see you on September 1. Here is some important information:

The first day of ECA for new students is Thursday, September 1. Please check with your high school about whether or not they’re providing transportation for this day. If they don’t, and you can get to ECA, that’s great. If you can’t get to ECA, that’s ok. Just let Tenisha (our office manager) know. You can email her at tbiggs@aces.org.

ECA begins at 1 pm, and ends at 4:10. There will be an activity with first-year students in all five departments, so you can get to know one another. Then you’ll meet in your departments. You’ll hear from your department chair about those specifics.

Remember that ECA is in session Monday - Thursdays. We are not in session on Fridays. We’re closed for Labor Day on Monday, September 5. Then all students return to ECA on Tuesday, September 6.

Please check your emails for an invitation from ACES to ParentSquare our communications portal and take a minute to create your accounts and download the mobile app. We use this software for alerts, updates and notifications. Instructions on how to access and use Parent Square are attached to this email.

You will also receive forms required by ACES, such as those listed below. Please be sure to complete these as requested asap.

- Media release
- Emergency contact and medical information
- Field trip release
- Acceptable Use Policy for technology

Keep an eye out for more communication from ECA. And if you have any questions at all, please let us know.

See you soon!

Leslie Abbatiello
Principal
Activate Your Account:

ECA will send an invitation email or text to join ParentSquare. Users can click the link to activate their account. See below for examples of what these activation links will look like. Users can also register through the app directly or by using Google single sign-on.

Email Activation Example:

![Invitation Email Example](image)

Text Activation Example:

![Invitation Text Example](image)
How ParentSquare Works

1. Teachers & staff share school-related news on ParentSquare.

2. Parents receive, respond & sign up, and get automated reminders!

3. Everyone has easy access to all interactions in one place.

Smart Alerts!
Get school wide announcements at your fingertips.

One Tap Participation
For volunteering, conferences, event RSVPs, payments, permission slips and more.

Two-Way Communication
Send & receive real-time messages directly with teachers and administrators.
How to Make Sure You Stay Connected

1. Activate your account & login.
2. Make sure the school has your correct email AND mobile phone number.
3. Set your notification preferences in ParentSquare.

Get Started in 3 Easy Steps!

1. Download the iPhone or Android mobile app
2. Log in with your email or phone registered with the school
3. Start receiving posts relevant to your child
Choose Your Notification Preferences

1. Tap the '≡' icon at the top left corner. Then tap 'Preferences'
2. Tap 'Notification Settings'
3. Select how you’d like to be notified