



ACES INTERNATIONAL EDUCATION

55 Audubon Street, New Haven, CT 06510

Phone: 203.498.6823 Email: acesinternational@aces.org

Website: www.aces.org/international

Student ID (For Office Use) _____ Home Country Agency _____

PERSONAL INFORMATION: *This page contains private information. It is not for public distribution.*

Name _____

(Family)

(Given)

(Middle)

English Name _____ Gender _____

Country of Citizenship _____ Place of Residence _____

Date of Birth (MM/DD/YYYY) _____ Place of Birth _____

Home Address _____ City _____

(State/Province) _____ Zip Code _____

Telephone _____ Email _____

PARENT/GUARDIAN 1

Name _____

(Family)

(Given)

(Middle)

Relation _____ Age _____

Address (if different from student's) _____

Occupation _____ Employer _____

City _____ State/Province _____ Zip Code _____ Country _____

Home Phone _____ Work Phone _____ Cell Phone _____

Email _____



PARENT/GUARDIAN 2

Name _____

(Family) (Given) (Middle)

Relation _____ Age _____

Address (if different from student's) _____

Occupation _____ Employer _____

City _____ State/Province _____ Zip Code _____ Country _____

Home Phone _____ Work Phone _____ Cell Phone _____

Email _____

Applicant lives with _____

If parents are divorced, name and relation of person with legal custody _____

SCHOOL INFORMATION

School Name _____

Contact Person _____ Telephone _____

Address _____

City _____ State/Province _____ Zip Code _____

If the need arises for transfer of a student, what is the maximum tuition you can pay (in US Dollars)?

___\$4,000 ___\$6,500 ___\$9,000 ___\$15,000 ___Over \$20,000 ___Do not accept



STUDENT APPLICATION FORM

PERSONAL INFORMATION

QUALIFICATIONS

First Name:

Age:

Last Name:

Current Grade Level:

Middle Name:

ELTiS:

English Name:

GPA:

Gender Male Female

Applying for ANNUAL SEMSTER

Country of Citizenship

Starting Date (MM/YYYY)

FAMILY INFORMATION

Mother Name _____
(First) (Middle) (Last)

Age _____ Occupation _____

Father Name _____
(First) (Middle) (Last)

Age _____ Occupation _____

Do you live with Mother Father Grandparents Other

If you have siblings, please list below:

NAME	GENDER	AGE	NAME	GENDER	AGE
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

Have you ever lived in a foreign country? If yes, when and where? _____

Have you ever resided in the United States with a J1 or F1 visa? _____



INTERESTS AND HOBBIES

List any sports in which you have regularly participated, in order of preference: _____

List the sports you might like to participate in during your exchange year: _____

List extracurricular activities other than sports in which you participate: _____

Do you sing? YES NO

Do you play musical instruments? YES NO

Do you perform in Theatre? YES NO

Do you Dance? YES NO

Do you pursue the Visual Arts? YES NO

Do you Creatively Write? YES NO

If yes to any of the above, list your favorite ones and which you would like to participate in: _____

HOST FAMILY PREFERENCES

How do you feel about living with children under six? DISLIKE 1 2 3 4 LOVE

Would you like to live in a family with pets or animals? YES NO

Are you a Vegetarian or Vegan? YES NO

What pets do you have at home (if any)? _____

Would you accept a host family in which someone smokes? YES NO

Would you be willing to do minor household chores, like washing dishes, cleaning your bedroom, raking leaves, etc? YES NO

What are your household responsibilities currently? _____

Can you prepare your own meals if your host family is away from home? YES NO

Are you willing to live in a single parent family with no kids? YES NO

Are you willing to live with same-sex host parents? YES NO



SELF-PLACEMENT

If you have a self-placement, please provide host family and school information

School Name _____

Address _____ City _____ State _____ Zip Code _____

Host Parents' Names _____

Address _____ City _____ State _____ Zip Code _____

Phone and Email: _____

Phone and Email: _____

Any further information or request that you would like us to know (Please understand that although we will try to accommodate your needs, these requests cannot be guaranteed): _____

I declare that the information reported on the application is true and complete. I understand that admission and placement of the applicant will be contingent upon the completeness and accuracy of the information provided on this application.

Signature of Applicant _____ Date _____

Signature of Parent/Guardian 1 _____ Date _____

Signature of Parent/Guardian 2 _____ Date _____



TEACHER RECOMMENDATION (MATHEMATICS)

Student's Full Name:

Teacher's Full Name:

School Name:

Grade Level:

Teacher's Phone:

Email:

School Address:

City:

State/Province:

Zip Code:

Please fill out the following items to the best of your knowledge.

- | | | | | | |
|----|-----------------------------------------------|-------------------------------------------|-------------------------------------|--------------------------------------|---------------------------------------|
| a. | Computational skills | <input type="checkbox"/> <i>Below Avg</i> | <input type="checkbox"/> <i>Avg</i> | <input type="checkbox"/> <i>Good</i> | <input type="checkbox"/> <i>Super</i> |
| b. | Problem-solving skills | <input type="checkbox"/> <i>Below Avg</i> | <input type="checkbox"/> <i>Avg</i> | <input type="checkbox"/> <i>Good</i> | <input type="checkbox"/> <i>Super</i> |
| c. | Mathematical reasoning | <input type="checkbox"/> <i>Below Avg</i> | <input type="checkbox"/> <i>Avg</i> | <input type="checkbox"/> <i>Good</i> | <input type="checkbox"/> <i>Super</i> |
| d. | Mathematical applications | <input type="checkbox"/> <i>Below Avg</i> | <input type="checkbox"/> <i>Avg</i> | <input type="checkbox"/> <i>Good</i> | <input type="checkbox"/> <i>Super</i> |
| a. | Follows teacher's directions | <input type="checkbox"/> <i>Below Avg</i> | <input type="checkbox"/> <i>Avg</i> | <input type="checkbox"/> <i>Good</i> | <input type="checkbox"/> <i>Super</i> |
| b. | Is able to stay on task | <input type="checkbox"/> <i>Below Avg</i> | <input type="checkbox"/> <i>Avg</i> | <input type="checkbox"/> <i>Good</i> | <input type="checkbox"/> <i>Super</i> |
| c. | Is able to work in a team | <input type="checkbox"/> <i>Below Avg</i> | <input type="checkbox"/> <i>Avg</i> | <input type="checkbox"/> <i>Good</i> | <input type="checkbox"/> <i>Super</i> |
| d. | Contributes to group discussions/activities | <input type="checkbox"/> <i>Below Avg</i> | <input type="checkbox"/> <i>Avg</i> | <input type="checkbox"/> <i>Good</i> | <input type="checkbox"/> <i>Super</i> |
| e. | Is able to work independently | <input type="checkbox"/> <i>Below Avg</i> | <input type="checkbox"/> <i>Avg</i> | <input type="checkbox"/> <i>Good</i> | <input type="checkbox"/> <i>Super</i> |
| f. | Perseveres in spite of difficulty | <input type="checkbox"/> <i>Below Avg</i> | <input type="checkbox"/> <i>Avg</i> | <input type="checkbox"/> <i>Good</i> | <input type="checkbox"/> <i>Super</i> |
| g. | Enjoys new challenges | <input type="checkbox"/> <i>Below Avg</i> | <input type="checkbox"/> <i>Avg</i> | <input type="checkbox"/> <i>Good</i> | <input type="checkbox"/> <i>Super</i> |
| h. | Responds positively to constructive criticism | <input type="checkbox"/> <i>Below Avg</i> | <input type="checkbox"/> <i>Avg</i> | <input type="checkbox"/> <i>Good</i> | <input type="checkbox"/> <i>Super</i> |
| i. | Shows respect to peers and faculty | <input type="checkbox"/> <i>Below Avg</i> | <input type="checkbox"/> <i>Avg</i> | <input type="checkbox"/> <i>Good</i> | <input type="checkbox"/> <i>Super</i> |
| j. | Shows self-esteem | <input type="checkbox"/> <i>Below Avg</i> | <input type="checkbox"/> <i>Avg</i> | <input type="checkbox"/> <i>Good</i> | <input type="checkbox"/> <i>Super</i> |
| k. | Is willing to take responsibilities | <input type="checkbox"/> <i>Below Avg</i> | <input type="checkbox"/> <i>Avg</i> | <input type="checkbox"/> <i>Good</i> | <input type="checkbox"/> <i>Super</i> |
| l. | Demonstrates self-control | <input type="checkbox"/> <i>Below Avg</i> | <input type="checkbox"/> <i>Avg</i> | <input type="checkbox"/> <i>Good</i> | <input type="checkbox"/> <i>Super</i> |
| m. | Exhibits emotional maturity | <input type="checkbox"/> <i>Below Avg</i> | <input type="checkbox"/> <i>Avg</i> | <input type="checkbox"/> <i>Good</i> | <input type="checkbox"/> <i>Super</i> |
| n. | Establishes and maintains friendships easily | <input type="checkbox"/> <i>Below Avg</i> | <input type="checkbox"/> <i>Avg</i> | <input type="checkbox"/> <i>Good</i> | <input type="checkbox"/> <i>Super</i> |



This applicant is

- Highly Recommended (Top 5%) Strongly Recommended Recommended
- Recommended with Reservation Not Recommended

Your general comments on this applicant: _____

Signature _____ Date(MM/DD/YYYY) _____



TEACHER RECOMMENDATION (ENGLISH)

Student's Full Name:

Teacher's Full Name:

School Name:

Grade Level:

Teacher's Phone:

Email:

School Address:

City:

State/Province:

Zip Code:

Please fill out the following items to the best of your knowledge.

- | | | | | | |
|----|-----------------------------------------------|------------------------------------|------------------------------|-------------------------------|--------------------------------|
| a. | Listening comprehension | <input type="checkbox"/> Below Avg | <input type="checkbox"/> Avg | <input type="checkbox"/> Good | <input type="checkbox"/> Super |
| b. | Speaking skills | <input type="checkbox"/> Below Avg | <input type="checkbox"/> Avg | <input type="checkbox"/> Good | <input type="checkbox"/> Super |
| c. | Reading comprehension | <input type="checkbox"/> Below Avg | <input type="checkbox"/> Avg | <input type="checkbox"/> Good | <input type="checkbox"/> Super |
| d. | Writing skills | <input type="checkbox"/> Below Avg | <input type="checkbox"/> Avg | <input type="checkbox"/> Good | <input type="checkbox"/> Super |
| a. | Follows teacher's directions | <input type="checkbox"/> Below Avg | <input type="checkbox"/> Avg | <input type="checkbox"/> Good | <input type="checkbox"/> Super |
| b. | Is able to stay on task | <input type="checkbox"/> Below Avg | <input type="checkbox"/> Avg | <input type="checkbox"/> Good | <input type="checkbox"/> Super |
| c. | Is able to work in a team | <input type="checkbox"/> Below Avg | <input type="checkbox"/> Avg | <input type="checkbox"/> Good | <input type="checkbox"/> Super |
| d. | Contributes to group discussions/activities | <input type="checkbox"/> Below Avg | <input type="checkbox"/> Avg | <input type="checkbox"/> Good | <input type="checkbox"/> Super |
| e. | Is able to work independently | <input type="checkbox"/> Below Avg | <input type="checkbox"/> Avg | <input type="checkbox"/> Good | <input type="checkbox"/> Super |
| f. | Perseveres in spite of difficulty | <input type="checkbox"/> Below Avg | <input type="checkbox"/> Avg | <input type="checkbox"/> Good | <input type="checkbox"/> Super |
| g. | Enjoys new challenges | <input type="checkbox"/> Below Avg | <input type="checkbox"/> Avg | <input type="checkbox"/> Good | <input type="checkbox"/> Super |
| h. | Responds positively to constructive criticism | <input type="checkbox"/> Below Avg | <input type="checkbox"/> Avg | <input type="checkbox"/> Good | <input type="checkbox"/> Super |
| i. | Shows respect to peers and faculty | <input type="checkbox"/> Below Avg | <input type="checkbox"/> Avg | <input type="checkbox"/> Good | <input type="checkbox"/> Super |
| j. | Shows self-esteem | <input type="checkbox"/> Below Avg | <input type="checkbox"/> Avg | <input type="checkbox"/> Good | <input type="checkbox"/> Super |
| k. | Is willing to take responsibilities | <input type="checkbox"/> Below Avg | <input type="checkbox"/> Avg | <input type="checkbox"/> Good | <input type="checkbox"/> Super |
| l. | Demonstrates self-control | <input type="checkbox"/> Below Avg | <input type="checkbox"/> Avg | <input type="checkbox"/> Good | <input type="checkbox"/> Super |
| m. | Exhibits emotional maturity | <input type="checkbox"/> Below Avg | <input type="checkbox"/> Avg | <input type="checkbox"/> Good | <input type="checkbox"/> Super |
| n. | Establishes and maintains friendships easily | <input type="checkbox"/> Below Avg | <input type="checkbox"/> Avg | <input type="checkbox"/> Good | <input type="checkbox"/> Super |



This applicant is

- Highly Recommended (Top 5%) Strongly Recommended Recommended
- Recommended with Reservation Not Recommended

Your general comments on this applicant: _____

Signature _____ Date(MM/DD/YYYY) _____



Personal Essay

This essay will be presented to your potential host family and ACES Educational Center for the Arts. Therefore, you are expected to demonstrate such traits of your character, patterns of behaviors and past achievements as would make you a positive addition to the family and school. The following are suggested ideas that you could use, but they are NOT required. Please feel free to write about any other aspects of yourself.

**Please do not include your last name in the essay

1. Your family, school, country (please do not list your specific home or city).
2. What do know about this program?
3. What responsibilities do you take at home and at school?
4. What difficulties do you think you would confront when you reside with the host family and study in an American school? How would you meet these challenges?
5. What do you expect to achieve during your stay in America?
6. Describe a past experience where you successfully solved a problem or challenge in your life.
7. The minimal length of the essay is 650 words.



Personal Essay (continued)



ACES ECA Student Family Album (Page 1)

Name _____ ACES INTNL ID NUMBER _____

Please attach 4 recent photographs, including yourself; your family members and friends; where you live and where you often are. If there is more than one young person in the photo, please indicate which one is you. On the lines next to the picture, please describe who, where and what is in the picture. Pictures will help the host family learn more about you. It helps if you show your favorite sports, hobbies, pets etc.

Please be careful to avoid the possibility of offensive poses or dress. Do NOT pose with guns, alcoholic beverages, or cigarettes in hand.

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Please be careful to avoid the possibility of offensive poses or dress. Do NOT pose with guns, alcoholic beverages, or cigarettes in hand.



APPLICANT MEDICAL RECORD

(Please have your physician fill out this form)

Student Name: _____ Date of Birth (MM/DD/YYYY): _____
 Nationality: _____ Height: _____
 Weight: _____ Blood Pressure: _____ Pulse: _____
 Respiration: _____ Temperature: _____

Please answer all questions below. Any item with an answer of “Yes” requires explanation in detail.

	YES	NO		YES	NO
Scarlet Fever	<input type="checkbox"/>	<input type="checkbox"/>	Frequent Depression	<input type="checkbox"/>	<input type="checkbox"/>
Worry or nervousness	<input type="checkbox"/>	<input type="checkbox"/>	Recurrent headaches	<input type="checkbox"/>	<input type="checkbox"/>
Recurrent colds	<input type="checkbox"/>	<input type="checkbox"/>	Head injury/unconsciousness	<input type="checkbox"/>	<input type="checkbox"/>
Hay fever, asthma	<input type="checkbox"/>	<input type="checkbox"/>	Tuberculosis	<input type="checkbox"/>	<input type="checkbox"/>
Shortness of breath	<input type="checkbox"/>	<input type="checkbox"/>	Chest pain/pressure	<input type="checkbox"/>	<input type="checkbox"/>
Chronic cough	<input type="checkbox"/>	<input type="checkbox"/>	Heart palpitations	<input type="checkbox"/>	<input type="checkbox"/>
High or low blood pressure	<input type="checkbox"/>	<input type="checkbox"/>	Rheumatic fever/heart murmur	<input type="checkbox"/>	<input type="checkbox"/>
Disease or injury of joints	<input type="checkbox"/>	<input type="checkbox"/>	Tumor, cancer, cyst	<input type="checkbox"/>	<input type="checkbox"/>
Stomach or intestinal trouble	<input type="checkbox"/>	<input type="checkbox"/>	Dizziness/fainting	<input type="checkbox"/>	<input type="checkbox"/>
Sexually Transmitted Diseases	<input type="checkbox"/>	<input type="checkbox"/>	Diabetes	<input type="checkbox"/>	<input type="checkbox"/>
Recent gain or loss of weight	<input type="checkbox"/>	<input type="checkbox"/>	Measles	<input type="checkbox"/>	<input type="checkbox"/>
German Measles	<input type="checkbox"/>	<input type="checkbox"/>	Mumps	<input type="checkbox"/>	<input type="checkbox"/>
Chicken Pox	<input type="checkbox"/>	<input type="checkbox"/>	Malaria	<input type="checkbox"/>	<input type="checkbox"/>
Gum/Tooth trouble	<input type="checkbox"/>	<input type="checkbox"/>	Sinusitis	<input type="checkbox"/>	<input type="checkbox"/>
Eye trouble	<input type="checkbox"/>	<input type="checkbox"/>	Ear, nose, or throat trouble	<input type="checkbox"/>	<input type="checkbox"/>
Skin problems	<input type="checkbox"/>	<input type="checkbox"/>	Insomnia	<input type="checkbox"/>	<input type="checkbox"/>
Sleepwalking	<input type="checkbox"/>	<input type="checkbox"/>	Frequent Anxiety	<input type="checkbox"/>	<input type="checkbox"/>
Back problems	<input type="checkbox"/>	<input type="checkbox"/>	Jaundice	<input type="checkbox"/>	<input type="checkbox"/>
Gallbladder trouble or gallstones	<input type="checkbox"/>	<input type="checkbox"/>	Weakness paralysis	<input type="checkbox"/>	<input type="checkbox"/>
Albumin or sugar in urine	<input type="checkbox"/>	<input type="checkbox"/>	Anemia or blood problem	<input type="checkbox"/>	<input type="checkbox"/>



If the student is allergic to any food, animals, plants, medicine, or any other substance, please list below:

SOURCE OF ALLERGY	REACTIONS	SEVERITY	MEDICATION
_____	_____	<input type="checkbox"/> Mild <input type="checkbox"/> Strong <input type="checkbox"/> Severe	_____
_____	_____	<input type="checkbox"/> Mild <input type="checkbox"/> Strong <input type="checkbox"/> Severe	_____
_____	_____	<input type="checkbox"/> Mild <input type="checkbox"/> Strong <input type="checkbox"/> Severe	_____

Is the student HIV positive? YES NO

Does the student have any eating disorders? YES NO

If Yes, please specify: _____

Has the student ever been hospitalized? YES NO

If Yes, please specify: _____

Is the student currently under medical treatment or on medication? YES NO

If yes, please specify: _____

Does the student have any physical condition(s) that would restrict his/her participation in sports or physical activities (i.e., asthma, heart disease, injuries)? YES NO

If yes, please specify: _____

ABNORMALITIES *Please check each of the following as appropriate*

ABNORMALITIES	YES	No	ABNORMALITIES	YES	No
Gastrointestinal	<input type="checkbox"/>	<input type="checkbox"/>	Genito-Urinary	<input type="checkbox"/>	<input type="checkbox"/>
Hernia	<input type="checkbox"/>	<input type="checkbox"/>	Musculoskeletal	<input type="checkbox"/>	<input type="checkbox"/>
Metabolic/endocrine	<input type="checkbox"/>	<input type="checkbox"/>	Neurological	<input type="checkbox"/>	<input type="checkbox"/>
Pelvic (Optional)	<input type="checkbox"/>	<input type="checkbox"/>	Skin	<input type="checkbox"/>	<input type="checkbox"/>
Head, ears, nose, throat	<input type="checkbox"/>	<input type="checkbox"/>	Eyes	<input type="checkbox"/>	<input type="checkbox"/>
Teeth, Gums	<input type="checkbox"/>	<input type="checkbox"/>	Respiratory	<input type="checkbox"/>	<input type="checkbox"/>
Cardiovascular	<input type="checkbox"/>	<input type="checkbox"/>	Breasts	<input type="checkbox"/>	<input type="checkbox"/>



If Yes is checked for any of the above, please specify: _____

Urinalysis Sugar _____ Albumin _____ Is Hemoglobin Normal? YES NO

WBCS _____ SPGR _____ GMS % _____

RECORD OF IMMUNIZATION

All shots should be updated and some vaccination may need booster shot(s)

VACCINATION - DATE OF DISEASE IF APPLICABLE - 1ST DOSE (MM/DD/YYYY) - 2ND DOSE (MM/DD/YYYY) - 3RD DOSE (MM/DD/YYYY)

- Polio
- DPT or TD
- Hepatitis A
- Hepatitis B
- Measles
- Chicken Pox (Vericella)
- Rubella
- Mumps
- Meningococcal
- Tdap

TB (TUBERCULOSIS) TEST *The test should be within 12 months prior to arrival in the U.S.*

Date of TB Test _____ Result: Negative Positive

If the test result is positive, a chest X-ray is required prior to Student's arrival.

Date of chest X- ray _____ Result _____



IMPORTANT: *Parents/Guardians must complete, sign and date the following part. Many doctors require the permission before providing any service.*

PARENT PERMISSION FOR MEDICAL TREATMENT

I/We, parent(s)/guardian(s) of the above named applicant, authorize the staff of ACES International and ACES ECA, American host parents, and the local ACES representative, for the duration of said student's exchange program in the USA, as agents of the undersigned to consent to any medical or surgical diagnosis of treatment or hospital care which is deemed advisable by, and is rendered under the general supervision of, any licensed physician or surgeon, whether such treatment of diagnosis is tendered at the office of said physician or surgeon or at hospital. In addition, we give permission to the United States immunization for TD or DPT, hepatitis A or B, polio, measles, rubella, or mumps, if such immunization is required by the U.S. high school for enrollment. We also agree that we will cover the costs of these immunizations.

Parent 1 Name _____ Parent 1 Signature _____ Date _____

Parent 2 Name _____ Parent 2 Signature _____ Date _____

PHYSICIAN'S INFORMATION AND SIGNATURE

Name:

Phone:

Address1:

Address2:

Date:

Signature/ Seal:



School Record/Transcript

Student Name _____ School Name _____

School Address _____

Duration of attendance _____ To _____
Month/Year Month/Year

Note: *This form should serve as a translation of the transcript. This must be accompanied by a copy of your official transcripts from your school, as required by many American schools. The form should be typed or filled by hand legibly and neatly, in order of time. If your school uses percentage points or other grading system, it must be converted into a letter system (A, B, C, D, F) adopted by American schools.*

SUBJECT **GRADE** ____,20__ **TO** 20__ **GRADE** ____,20__ **TO** 20__ **GRADE** ____,20__ **TO** 20__
FALL SEMESTER / SPRING SEMESTER **FALL SEMESTER / SPRING SEMESTER** **FALL SEMESTER / SPRING SEMESTER**

Comparison of Grading System

Definition	Letter Grade	Range of your Grading System	More Information
Excellent	A		
Good	B		
Satisfactory	C		
Pass	D		
Fail	F		

Signature of High School Principal **Date(month/day/year)** **School Stamp/Seal (If applicable)**



Photo copy of Passport AND Birth Certificate

A copy of a valid passport and birth certificate is required. Please note that if you are accepted into this program, you must obtain a U.S. visa before departure. To apply for a visa, you must first have a valid passport and then schedule a visa interview. Therefore, you must allow yourself sufficient time. It is strongly suggested that you start early.

All the names that appear in this application, birth certificate, or other documents must agree with the name on your passport. In addition, all such documents must be accompanied by an English translation if they are in a different language.



Program Agreement

ACES International Education and ACES (Area Cooperative Education Services), its agents, principals, sponsors, affiliates, directors, officers, employees and attorneys (collectively “ACES, ACES International or AI”) and the undersigned parent(s) or legal guardian(s) (“Guardian”) and student (“Student”) understand and agree to the terms and conditions stated in this agreement relating to the Student’s participation in ACES International’s student program (“Program”). Guardian(s) and the student are referred to collectively as the Participants (“Participants”). Adults and their resident children who volunteer to host a Student for the Program term are referred to as the Host Family (“Host Family”).

1. Program Description and ACES International Eligibility

Secondary (High) School Student Exchange Program is part of the Exchange Visitor Program which aims to promote mutual understanding between the people of the United States and the people of other countries by educational and cultural exchanges, under the provisions of U.S. law and regulations of the United States Department of State (DOS). High school exchange program participants are afforded the opportunity to study in the United States at accredited public or private secondary schools for an academic semester or an academic year, while living with American host families or residing at accredited U.S. boarding schools. The Secondary School Student Exchange Program is administered by DOS designated sponsors. Only such designated sponsoring organizations can facilitate the entry of foreign nationals into the U.S. as exchange visitors.

ACES International and ACES (Area Cooperative Education Services) is a non-profit organization with 501(c)(3) status based in New Haven, CT. ACES International promises to administer its program based on DOS rules and regulations.

2. Admission

ACES International considers such criteria as Student application packet materials, academic background, high school transcripts, age, educational level, physical/mental health, references, essays, personal interviews and references in determining whether Student is qualified for and admitted into Program and such determination is final.

To qualify for the program, Student must meet the following requirements, at minimum:

1. Student must be bona fide students who:
 - a) Are not younger than fifteen (15) years of age and not older than eighteen (18) years and six (6) months of age at the time of initial school enrollment;
 - b) Are secondary school students in their home country and not have completed more than eleven (11) years of primary and secondary school combined.
2. Student must be compatible to age or above, demonstrate good moral character as established through an interview conducted by a member of the Home Country Representative’s staff or a psychological profile interview.
3. Student must at least have an average compatible to that of U.S. high schools C average or above, and demonstrate good scholastic aptitude.
4. Student must receive a minimum score of two hundred twenty-two (222) on the ELTiS and have reasonable communication ability of speaking English. A copy of the answer sheet must be forwarded to ACES International with the Student Application package.



3. Host Family

1) *Host Family Placement:*

As defined by the U.S. DOS rules and regulations, a Host Family may consist of a couple or single parent with or without children. Host families must be able to provide the Student with three meals, a bedroom (possibly shared by a host sibling or another exchange student of the same sex), transportation and the opportunity to engage in extracurricular activities. A Host Family might be of any age, race, religion, and social-economic status and located in any region --- urban, suburban or rural.

ACES International promises to place Student in a host family strictly screened and selected based on the United States Department of State rules and regulations. ACES International also makes the best efforts to take into consideration preferences and characteristics of the Student when making host family placements. However, all preferences and characteristics of the Student may not be accommodated in the placement process. Further, ACES International relies solely on volunteer Host Families to select a student. Once the student is selected, a Host Family devotes considerable time, effort and resources to hosting the student. ACES International cannot control or guarantee student selection of Host Family in terms of family composition, region or socio-economic status, nor the timing of selection and placement. Student may be placed with a Host Family and /or enrolled in school after the beginning of the school term.

ACES International guarantees that all potential host families undergo, at minimum, the following procedures before any Student is allowed to live in the Host Family: 1) submission of a DOS mandated Host Family application; 2) criminal background check on all adult host family members and any individual who MAY reside in the family home during the Student's stay; 3) two personal references attesting to the characters of the host family; 4) an in-person inspection by a ACES International representative; and 5) Host Family orientation by a ACES International representative.

Should the Student be placed in a non-traditional Host Family, or with another exchange student of a different culture in one Host family (dual placement), ACES is obligated to obtain the approval of the Host Family and the Student before the placement is finalized.

2) *Roles in Host Family:* Host families open their door to exchange students solely out of good will and do not receive compensation. As such, the Student is a full member of the Host Family and should not expect to be treated as a guest. The student must communicate with other family members on a regular basis, engage in all family activities and shoulder necessary obligations as appropriate.

3) *Host Family Activities:* As mandated by the DOS rules and regulations, Student is obligated to participate in the Host Family's activities, such as family entertainments, sports, outdoor activities, travel, family gatherings, etc.

Many Host Families attend religious services on a regular basis. ACES International does not allow Host Family to convert any student; however, Student should attend such services with the Host Family as part of the Host Family activities as well as cultural experience.



4) *Host Family Rules*: The vast majority of Host Families spell out detailed rules for their Student concerning curfews, homework, home chores, social activities, etc. The purposes of such rules are to entail a smooth transition, enforce good parenting practice, ensure the growth and safety of Student, and/or avoid negative influence on their own child(ren). Student must abide by the rules without reservation. Should the Student have difficulty understanding the rationale of the rules, she/he should discuss with the Host Family in a friendly manner.

5) *Use of computer and other electronic devices*: Access to a computer or the use of internet is a privilege, not a right; therefore, it is not guaranteed. ACES International requires that exchange students should use the computer/internet or other electronic devices for a maximum of two hours on a school day or four hours on the weekend or during holidays and for the sole purpose of school assignments. In the event of the violation of this rule, ACES International allows Host Family to take away the computer or device. Visit of pornographic websites or other illegal sites, or engagement in illegal online activities may lead to the termination of Student's program or even incur legal consequences.

6) *Use of phone or other voice devices*: Most host families set restrictions on their students' use of phones, Skype, Instant Messenger, other software, and Student must abide by such rules. It is strongly recommended that conversations with parents, relatives, or friends at home not exceed once a month. Excessive phone conversations, especially at the beginning of the program, cause emotional upheaval, homesickness and hinder the adjustment to the new environment. Student must NOT use the Host Family's home phone to make international calls unless it is explicitly approved by the host parents AND Student agrees to pay the cost.

4. School Participation and Academic Standards

The ACES International secondary school student program is an educational program and all its participants must guarantee full participation in all class activities, maintain academic standards and abide by the school policies. In addition, ACES International requires that all Exchange Students must maintain an average of C or above in all subjects.

School sponsored extracurricular activities, including athletics, are made available to exchange students only if such participation is authorized by the local school district or by the state authority responsible for determination of athletic eligibility.

Exchange students are not eligible for high school graduation or diploma.

Affidavit for Exchange Program Participants (ACES International)

I, the undersigned exchange student, understand and accept that:

- a. I will not be able to graduate or receive a diploma from my assigned school.
- b. I am not guaranteed participation in and membership on high school team sports.

Student Signature

Guardian Signature

Guardian Signature



5. Financial Responsibilities and General Liability

Host Family agrees to provide the Student free housing and board. However, the student's personal property is neither the responsibility of ACES International nor the Host Family. Participants and their natural parents must reimburse the Host Family for all extraordinary expenses incurred on Student's behalf such as personal telephone calls, non-essential school expenses, household damages, lunch money for school, etc. Exchange Students and natural parents are also responsible for any damage, destruction of property, or injury to person(s) inflicted or caused by the student while participating in the program.

6. Dissimilarities or Differences Abroad

In addition to learning the host country's language, the Student is expected to adapt to the culture and lifestyle of the Host Family and host country. There may be significant culture, economic, and lifestyle differences between the Student's home country and host country. The host country may have different health care services, living conditions, road and transportation systems, educational approaches and systems, criminal justices systems, civil liberty laws, customs and values. Some host country services, living conditions or systems may be relatively inadequate, unsafe, or unreliable in comparison to the Student's home country. Other host country services, conditions, or systems may be superior to the standards in the Student's home country. Living conditions vary from one Host Family to another even in the same community. The Program offers numerous opportunities for the Student; however, Participants must be aware and accept these differences and risks associated with traveling and living in another country. The Student's level of maturity must be adequate to recognize and cope with these differences and risks. Guardians must take responsibility to educate and prepare Student for the risks associated with foreign travel and living abroad. Program Representatives are available by telephone to provide assistance on an ongoing basis during the Student's participation in the Program. However, the Program cannot and does not provide constant direct supervision of the Student. As a condition of acceptance into the Program, the Participants agree to hold ACES International harmless for all injuries and /or damages incurred during the Student's participation in the Program resulting from any risks associated with international travel.

Student Signature

Guardian Signature

Guardian Signature

7. Health Treatment

The Guardian(s) and/or Student consent and authorize ACES International, or any adult Host Family member to obtain any medical, dental, surgical, or hospital care, deemed necessary by any health care provider, for the health, treatment and care of Student during Student's participation in the Program. Any problems arising from inadequate or improper care shall be the responsibility of the health care provider. ACES International shall not be liable for any failure to secure adequate medical attention. The Guardian(s) and/ or Student authorize the health care provider to release the Student to ACES International, or any adult Host Family member. Further, the Guardian(s) and/ or Student authorize the health care provider to release all health care records relating to the Student to ACES International.



8. Insurance

ACES International will provide medical insurance for all students for the duration of the ACES International program unless otherwise agreed on by both parties. The ACES International medical insurance does not cover any pre-existing medical condition (a condition prior to the commencement of the insurance) or any psychiatric care. Any medical expenses not covered by ACES International insurance are the sole responsibility of the parents. Student/Parents shall also pay a co-pay required by the insurance.

ACES International insurance does not cover injuries, losses, or medical expenses caused by participation in the following activities: motorcycle driving, scuba diving, professional or amateur racing, sky diving, mountain climbing, and piloting any aircraft.

Parents/Guardians:

Please complete and sign the following:

Do you permit your child to participate in sports and after-school activities? Yes No
Do you permit your child to participate in high-risk activities? Yes No

Guardian 1 Signature

Guardian 2 Signature

9. Legal Proceedings

The Guardian(s) and/or Student consent and authorize ACES International or any adult Host Family member to pursue or defend any legal action or proceedings regarding the Student during Student's participation in the program, cost to be reimbursed by Guardian(s). Neither ACES International nor any Host Family member shall be obligated to pursue or defend any such legal action or proceedings. The Guardian(s) and /or Student authorize any court, law enforcement agency, or any other government agency to release the Student to ACES International, or any adult Host Family member in the event that the Student is detained or held by any such entity or government agency.

10. Rules and Regulations for Student

The Rules and Regulations for ACES International Students ("Rules") have been established by ACES International as minimum standards of participant conduct, and any infraction may result in immediate repatriation (return) of the Student to his/her home country. Each Student and his or her Guardian(s) must acknowledge that they understand and have agreed to adhere to the Rules prior to the Student's final program acceptance.

1) Purchase, possession, or use of any illicit drugs or association with anyone involved with drugs in any way, shall be cause for Student to be returned to his/her country. If drugs are suspected, student must undergo a professional drug test, at his/her own expense. ACES International and ACES has ZERO tolerance policy on the use of drugs.



- 2) The United States federal and state laws stipulate that it is illegal for any person under twenty-one years old to purchase, possess or consume alcoholic beverages. The Student shall not drink any alcoholic beverages including beer and wine while in the United States. Violation of this law will result in the dismissal of the Student from the program.
- 3) US Laws also stipulate that it is illegal for any person under the age of eighteen years old to purchase, posses, or smoke cigarettes or electronic cigarette devices. For this matter, students, even if eighteen years old, are prohibited from any activity involving the possession, purchase, or the act of smoking. Violation of this law can result in the dismissal of the Student from the program.
- 4) Student must leave his/her host family within 7 days following school completion. If the student wishes to stay with the host family and has host family consent, they must sign the program release form to be released from the program within 7 days of their school completion date. The student must return to his / her home country within 30 days after the completion of the exchange program. Remaining in the country after the program is a violation of the United States immigration law and will be reported to the U.S Immigration and Naturalization Services. The Student and his/her natural parents are responsible for any costs incurred by investigations into the matter and ACES International will take legal action if necessary.
- 5) Immediate family, relatives, and/or friends of the Student may not visit the student during their exchange program. Such visits are to take place at the end of the exchange, as to not disrupt the bonding experience of the Student and host family during the student's program. **Approval for visits at the end of exchange must be obtained from ACES International, host family, and the Local Representative.**
- 6) For minors to possess, carry or store a weapon is a serious violation of the United States federal and state laws. Any exchange student who is found to possess, carry or conceal a weapon in the school, with a host family or any other place shall be dismissed from the exchange program automatically.
- 7) Student is not allowed to be employed on either a full or part-time basis.
- 8) Student is not allowed to view any type of pornographic images or websites. Doing so will result in the dismissal of the student from the exchange program.
- 9) Tattoos and body piercings are generally considered an inappropriate form of expression or presentation of oneself. Therefore, ACES International does not allow Students to acquire any tattoo or piercing during the program.
- 10) At any time, Student must keep Host Family informed of his/her whereabouts. This is the single important means to ensure Student's safety. ACES International prohibits Student to participate in any activity other than organized by the school, without prior approval.
- 11) ACES International prohibits Student from hitchhiking. Hitchhiking is generally considered a dangerous practice and in many states, it is **illegal**.
- 12) ACES International does not allow unsupervised travel or travel with peers. The student must be accompanied during all travel by an adult at least 25 years or older, and with whom, the host family trusts with supervision. All travel must be approved by ACES International with a written permission from natural parents, the Host Parents and a letter of invitation from the family the student wishes to visit, if applicable.



A background check should be conducted on the family to be visited if applicable.

13) Student is not permitted to visit their home country during his/her stay in the United States, with the exception of a personal medical emergency or family emergency.

14) Student must understand that all host families expect their exchange student to spend the holidays, especially Thanksgiving and Christmas, with their family, because these holidays are a very important aspect of their culture. Therefore, ACES International does not allow Participants to travel without the host family.

15) The Exchange Student is not allowed to drive any automobile vehicles while on program and will be dismissed if the student drives a vehicle.

16) Being dismissed or expelled from the attending high school will result in the automatic dismissal of the exchange student from the exchange program.

Student Signature

Guardian Signature

Guardian Signature

11. Use of Student's name and likeness

The Guardian(s) and/or Student consent to the use of Student's name, photograph, film or video likeness of Student and any comments or statements of Student in materials, media, or publications utilized to promote the Program. Student or Guardian(s) will not be paid for the use of such materials.

12. Problem Notification and Resolution, and Repatriation

As the Student is living as a member of a Host Family and not under continual supervision or control of ACES International staff, it is the responsibility of the Student to advise ACES International of any significant problems, including but not limited to the health, safety, or welfare of the Student, adjustment to school, culture, language, etc. In addition, the Student must notify ACES International of any misunderstandings or problems with the Host Family. ACES International will intervene and attempt to resolve the problem. If necessary, ACES International may, in its sole discretion, seek a replacement Host Family, if possible within the same community.

If Student commits a violation of the U.S. federal or state law, or any terms including but not limited to §10 of this Agreement, ACES International may, in its sole and absolute discretion, terminate the Student's participation in the Program and immediately repatriate the Student to his/her home country.

In the event of a lesser violation of the program rules, lack of participation in Host Family or school activities, or in anticipation of failure to meet academic goals, ACES International issues a behavioral and/or academic probation to the Student and meanwhile notify the sending agency and natural parents. The Student shall be given a limited time to make good faith and substantial efforts to resolve the problem. If the Student fails to resolve the problem within the set time, ACES International may return the Student to his/her home country.

Student Signature

Guardian Signature

Guardian Signature



13. Agreement between Participants and Originating Exchange Organization

Participants understand that ACES International is not party to any agreement between Participants and the originating student exchange organization through which the Participants enrolled in the Participants home country (“Originating Exchange Organization”). Participants acknowledge and agree that the laws of their home country shall exclusively govern any dispute or claim arising out of any agreement with the Originating Exchange Organization. Participants acknowledge and agree that the Originating Exchange Organization is solely responsible to the Participants for injury or damage from a violation of any such agreement. ACES International assumes no duties or responsibilities for any acts or omissions of the Originating Exchange Organization

14. General Release, Indemnification and Hold Harmless Provisions

As a condition of Student’s participation in the Program, Participants agree to release and hold harmless ACES International for injury, loss, delay, or any other damage and expense incurred by Participants due to(i) any incident beyond ACES reasonable control, including, without limitation, acts of God, acts of war, or government action and restrictions, (ii) any events directly caused by intentional or negligent act or omissions by any third party, including but not limited to any member, guest, employee or agent of the Host Family or other persons in the host country, (iii) risks associated with foreign travel and living abroad, including but not limited to risks associated with health care services, living conditions, sanitation conditions, road and transportation systems, criminal justice systems, civil liberty laws customs, and values, (iv) any differences in the living conditions and standards between the Participant’s home/home country and host family home/host country, and (v) any act or omission of the Originating Exchange Organization. As a further condition of Student’s participation in the Program, Participants agree to indemnify and hold harmless ACES from any liability or expense, including court costs and attorney fees, resulting from any injury, loss or any other damage or expense caused by the Student during his/her participation in the Program.

15. Arbitration and Venue

This Agreement shall be deemed to have been made in the USA and its validity, construction, breach, performance and interpretation shall be governed by the laws of the United States. The parties to the Agreement acknowledge and agree that any dispute or claim arising out of this Agreement, any resulting or related transaction, or the relationship of the parties, shall be decided by neutral, exclusive and binding arbitration in Connecticut, USA. Either party may appear telephonically at the arbitration hearing. The award of the arbitration may be enforced in any court of party competent jurisdiction located in the United States. In the event that the arbitration clause is deemed void or inapplicable, each party expressly consents to and submits to the personal jurisdiction of the federal or state court(s) of Connecticut, USA. In any action, including arbitration, brought for breach of this Agreement, the prevailing party shall be entitled to recover reasonable attorney’s fees and cost, including but not limited to the costs of arbitration.

Student Signature

Guardian Signature

Guardian Signature

16. Authority of Parent/Guardian



Each parent / guardian who signs this Agreement represents and warrants that he or she, together with the other parent/ guardian who signs this Agreement, if any, is the custodial parent / guardian of the Student and has full authority to sign this Agreement on behalf of the Student as his/her legal guardian without the consent or approval of any other person, and agrees to indemnify and hold ACES International harmless for any liability or expense, including court costs and attorney's fees resulting from any breach of claim of this representation.

17. Ratification of Agreement

In the event that the Student is under the age of 18 at the time of execution of this Agreement, and the Student attains 18 years of age while participating on the Program, Student agrees that continued participation in the Program after he/she attains 18 years of age is deemed a ratification and adoption of all the terms and conditions of this Agreement.

18. ACES International Program Agreement Control

Where there are any differences between this Agreement and other program materials, the Agreement shall control, ACES international cannot be legally bound or committed by any person other than a duly authorized representative. Parties are required to follow this Agreement and cannot vary from its terms.

19. Modification

This Agreement shall not be modified except by a writing that is executed by all the parties hereto.

20. Severity

In the event any clause, sentence, term or provision of this Agreement shall be held by any court of competent jurisdiction to be illegal, invalid or unenforceable for any reason, the remaining portions of the Agreement shall remain in full force and effect.

I have read, understand, and agree to the terms and conditions set forth in this agreement. I acknowledge that all the information and documents provided in connection with this application are true and accurate and I have not falsified, omitted or obscured any relevant information:

Student Name	Student Signature	Date
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Parent/Guardian Name	Parent/Guardian Signature	Date
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Parent/ Guardian Name	Parent/Guardian Signature	Date
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ACES (Area Cooperative Educational Services) International
350 State Street, North Haven, CT USA 06573



To Whom It May Concern:

We, and (STUDENT NAME) _____,
verify that the student above mentioned will participate in services provided by ACES, in collaboration with
the parents/guardians (HOST PARENTS NAMES):

of the ACES International secondary school student program in the current school year. During this time, the
student will live at (HOST PARENTS ADDRESS)

and at permission to act on our behalf as our child's guardian for the duration of his/her program.

Guardian 1 Signature: _____ Date _____

Guardian 2 Signature: _____ Date _____

Witness 1 Signature: _____ Date _____

Witness 1 Address: _____

Witness 1 Phone: _____

Witness 2 Signature: _____ Date _____

Witness 2 Address: _____

Witness 2 Phone: _____



INSTRUCTIONS ON HOW TO FILL OUT THE APPLICATION FORM

1. The admission and successful placement of applicants depends on the completeness and accuracy of the application. Please be advised that any falsification or fabrication of the information in this application, once discovered, will lead to the denial of and dismissal from the program.
2. You may fill out the application by hand or type. If you fill out the form by handwriting, it should be printed NEATLY and LEGIBLY.
3. Your name on this form as well as on other documents must be identical with the name that appears on your passport. Any discrepancy must be accounted for and explained by a legal document from appropriate authorities.
4. All dates must be in the format of MONTH / DAY/ YEAR. The following expressions are acceptable and have the same meaning in American English:
January 15, 2015; Jan. 15, 2015; 1/15/2015
5. Application Form (pages 1 through 3):
 - *Date and placement of birth, and country and place of citizenship and residence* (page 1) are needed for the DS_2019 form, the document you would need for visa application. Therefore, it must be in agreement with your passport and birth certificate. Discrepancy of such information may cause the denial of a visa.
 - *Current Grade level* (page 2): In American system, grades are counted from the first official year of school, or the first grade (NOT including kindergarten). For example, if you had five years of elementary school and then three years of middle school before you went to high school, the first year of your high school would be ninth grade. This information must be accurate because it is required when the school assigns you to an appropriate class setting.
 - *GPA* (page 2): GPA is the short form for Grade Point Average, an indicator for a student's overall performance at school. The U.S. GPA is calculated on a 4.0 scale. For the ease of use, FIEA accepts letter grades (A, B, C, D, and F). ACES requires a minimum of average C for the exchange program.
 - *Years of school you have attended* (page 2): This information must be accurate. You should start with the first official year of school, usually the first grade. You should NOT include kindergarten or earlier.
6. It is strongly recommended that you provide at least one valid phone number (page 1) as an emergency contact number. Please be advised that ACES International does NOT contact the applicant or his/her natural parents directly unless there is an emergency.
7. Recommendations (pages 4 and 5) must be completed and signed by teachers who have actually taught the applicant.
8. The personal essay (pages 6 and 7) must be written by the applicant, without any help from others. The essay should consist of at least 650 words. The essay should focus on YOU, the student applicant.



9. The medical records (pages 10 and 11) must be completed by a medical professional, except the *Parent Permission for Medical Treatment* at the end of page 11. All immunizations must be up to date and in compliance with American medical standards and general practice. The *Parent Permission for Medical Treatment* must be completed and signed by parents/guardians. This permission is very important, because, without this form, many doctors refuse to provide any medical treatment to patients who are minors.
Depending on your doctor's workload, services may not be available at the time you desire. It is strongly recommended that you schedule an appointment as early as possible.
10. ACES International requires the transcripts for the two years prior to the program start date. The transcript (page 12) must be filled out and signed by the principal or other authorized personnel. If the transcript for the semester before program starts is not available at the time of application, it must be obtained and submitted to ACES International when that semester ends, even if placement has been completed. All applicants must also provide a copy of the original transcripts for each semester.
11. Most schools require either a passport or a birth certificate (page 15), but some schools require both. To expedite placement, ACES International requires that all applicants provide a copy of BOTH a valid passport AND the birth certificate.
12. Both applicant and his/her parents must read the program agreement (pages 14 through 18) thoroughly before a decision is made to apply for the program. You should not apply for the program unless you agree with and abide by ALL the terms spelled out in the agreement.
13. Make sure that all the places marked with "Signature" are signed and dated by appropriate parties.

(ACES) AREA COOPERATIVE EDUCATION SERVICES
ACES INTERNATIONAL

350 STATE STREET
NORTH HAVEN, CT USA
(203) 498-6852 (203) 498-6832

acesinternational@aces.org