

Plan for Interim Learning Opportunities for Instructional Continuity

Goals:

- To maintain continuity of learning in a digital environment
- To maintain as many existing systems and processes to provide continuity for staff and students in a digital learning environment
- To maintain the requirements of the State Department of Education to provide an equitable and ongoing education

Terms and Definitions:

There are two models for online teaching and learning:

- **Synchronous:** Students and teachers are working together and interacting in a digital space concurrently.
- **Asynchronous:** Teachers post instruction and learning materials online. Students engage with class materials and complete work at their own pace within a given timeframe.

ACES Mill Academy will use a hybrid model to create opportunities for students and teachers to stay connected, while remaining flexible and sensitive to the needs of students, staff and families.

Mill Academy Student Daily Schedule

Scheduled Time (Please note that this schedule is just a guide. Students should be spending the allotted time each day on the activity but in a schedule that works best for the family.)	Activity	Link	Minutes per day spent on activity
9:00-9:30 *see note above in regards to schedule	Reading (I-ready Lesson)	https://login.i-ready.com/ Also make sure to check google classroom for daily updates from your teacher.	30 minutes
9:30-10:00 *see note above in regards to schedule	Reading (Lexia)	GRADES K-5: www.lexiacore5.com GRADES 6-12 www.lexiapowerup.com	30 minutes

		Also make sure to check google classroom for daily updates from your teacher.	
10:00-10:50 *see note above in regards to schedule	Electives	All elective classes can be found in Google classroom. Please make sure you know what rotation day it is before choosing an activity.	50 minutes
11:00-11:30 *see note above in regards to schedule	Math (I-ready lesson)	https://login.i-ready.com/	30 minutes
11:30-12:00 *see note above in regards to schedule	Math (IXL)	https://www.ixl.com/	30 minutes
12:00-12:30 *see note above in regards to schedule	Lunch	If you need information on receiving lunch and breakfast from one of our schools please don't hesitate to reach out to me. bmarkiewicz@aces.org	
12:30-1:00 *see note above in regards to schedule	Silent Reading	https://classroommagazines.scholastic.com/support/learnathome.html https://www.getepic.com/learn/freeremotestudentaccess/	30 Minutes
1:00-1:30 *see note above in regards to schedule	Science	Please log in to your google classroom for links to your science lesson.	30 minutes
1:30-2:00 *see note above in regards to schedule	Social Studies	Please log in to your google classroom for links to your social studies lesson.	30 minutes
2:00-2:30 *see note above in regards to schedule	Free Time		30 minutes

*Please log in to your social worker's google classroom page for information regarding your weekly group time (group times will be the same day and time as they were when you were attending school) and other resources that will be provided.

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Certified Staff Responsibilities:

- Teachers should have all assignments posted for the week by 8:00 a.m. on Monday mornings.
- Teachers should be available for student questions via ParentSquare, email or google classroom daily from 8:00 a.m. to 3:00 p.m. Monday through Friday.
- Teachers will be available for conference calls using Zoom upon student or parent request. These conferences will be scheduled by the teacher.
- Each teacher will create a set time each week for a Zoom meeting where students can log in and ask questions about assignments. This will be an open office hours type of set-up. This does not take the place of the conference calls that students request with a teacher.
- Teachers should be monitoring student progress on an ongoing basis and reaching out to social workers and families if students are not completing assignments daily.
- For students who do not have access to internet teachers should email printable assignments to either Kerri or Bryan by 8:00 a.m. Monday morning. This will allow us time to put together packets and have them ready for pick-up.
- Social Workers will hold group once a week for 30 minutes with each classroom using Zoom.
- Social Workers will be available via ParentSquare, email or google classroom from the hours of 8:00-3:00 Monday through Friday to answer individual student questions.
- Social Workers will schedule individual sessions/small group sessions as needed based on student need.
- Related services (OT and SLP) will post assignments to Google classroom weekly based on the needs of their individual students. These assignments should be posted by Monday at 8:00 a.m.
- Related Services (OT and SLP) will be available to answer questions via ParentSquare, email or google classroom from the hours of 8:00-3:00 Monday through Friday.
- Related Services (OT and SLP) will be available for conference calls using Zoom upon student or parent request. These conferences should be scheduled by Related Services staff.
- All certified staff will create and maintain a log for all student/family communications.

Student Responsibilities:

- Check into each class according to the published schedule
- Participate in the learning by completing assigned work and responding to teacher posts or requests for feedback
- Communicate with your teacher if there are circumstances that limit your ability to be on your computer during scheduled hours or to complete work on time
- Ask your teacher for help if you are confused by a lesson or feel like you are falling behind. Your teacher will help.
- Social Workers, Unified Arts Staff, BTs, BCBAs, TADs are all available as well. Email if you need help.
- Be thoughtful and kind in your online communications with your peers and teachers. All online activity should be school appropriate.

Meeting Student Needs:

- Regular check-ins for all students (at least one per class meeting time)
- Special education services provided
- Accommodations and modifications
 - Partner with collab teachers
 - Differentiate assignments - can use Google Classroom to send additional check ins for students who require it or to send out alternative assignments
- Create opportunities for students to feel connected
- Reach out if you need help. Social Workers, administrators and teaching staff can help you problem solve, adjust, or find alternate materials.

Student Attendance:

We will track attendance in a variety of ways; including, but not limited to:

- Completing the assignment that is due that day
- Question to answer on Google Classroom
- Participation/contribution during “office hours” and on-line groups.

Attendance is about ENGAGEMENT, not accuracy or quality. If a student responds to the prompt, form, etc., they are “present.” If a student is unable to engage in distance learning for some reason (i.e. sick), the parent/guardian should contact the teacher. Principal and Assistant Principal will be checking phones and email.

Assessment:

Traditional assessment practices that are often used in classrooms (like “tests”) may not be appropriate in a distance learning environment.

- Teachers will provide feedback to the students on the work they are completing each week.

What happens during “class time?” (Availability)

- The posted times on the schedule represent when students can reasonably expect teachers to be available to answer questions and provide feedback.
- Teachers can reasonably expect that students will be available during these times to access instructional materials or engage in distance learning activities.
- Considering that school closings may restrict some availability, teachers and students can communicate when they will not be available during scheduled time.

What happens during scheduled “class time?” (Workload)

- Plan for students to spend 3-4 hours of class work per week maximum, per subject for your class.
- Teachers can post each time the class “meets”, or post materials in advance as long as directions and due dates are clearly given
- Flexibility

- Students may not always be available during “class time” so flexibility for them is beneficial
- If a teacher is having a discussion or other synchronous learning activity during “class time,” make sure there is an alternate option for students who cannot attend at that time or are “absent.”
- Teachers are available to answer questions.
 - Check their email and Google Classroom regularly during “class time.”
 - Respond to students as soon as possible - within the class period is ideal, but within 24 hours unless there are extenuating circumstances.
 - Please allow students to schedule a time for “extra help.” Teachers should establish acceptable means of communication, such as online chat, email, audio/video conferencing, Google comments, Google docs, etc.
 - Teacher will also hold open “office hours” each week where students can log into a zoom meeting and ask questions.

Student and Teacher Support

Administrators: Will be problem solving and supporting all staff, students, and families.

Social Workers, Occupational Therapists, Speech and Language Pathologists: These staff members will also be supporting students They may run their weekly groups as appropriate, conduct counseling sessions and coaching sessions as well as addressing any areas of concern. They will use phones, zoom and other e-communication methods.

Distance Learning Resources

Google Classroom – Content delivered and embedded videos

I-Ready log in- <https://login.i-ready.com/>

I- Ready lessons-

<https://www.curriculumassociates.com/supporting-students-away-from-school/getting-started-i-ready-online-instruction>

IXL (Math all grades) - <https://www.ixl.com/signin/aces1>

IXL (Science, SS, ELA, Science all grades)- <https://ixl.com/signin/aces1>

Stemscopes (Science) - <https://webstore.stemscopes.com/login>

Mindful Schools- <https://www.mindfulschools.org/>

CommonLit (English gr 3-5) - <https://www.commonlit.org/en/user/login>

Discovery Education (all grades) - <https://www.discoveryeducation.com/>

Edgenuity- <https://auth.edgenuity.com/Login/>

Xtra- Math- <https://xtramath.org/#/home/index>

Lexia- <https://xtramath.org/#/home/index>

The Exploratorium (Science all grades)- <https://www.exploratorium.edu/snacks>

Kahoot Premium (All Grades)- <https://kahoot.com/coronavirus-remote-offer/>

Brainpop (all grades)- <https://brainpop.2020/02/19/free-brainpop-access-for-schools-affected-by-the-corona-virus/>

Classic For Kids (Music all grades)- <https://www.classicforkids.com/>