ParentSquare Notification Settings

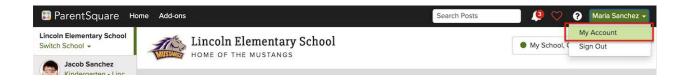
ParentSquare allows users to customize their notifications based on notification type and select their preferred delivery method for each school. Notification types include:

- **Emergency Alerts & Notices** include any urgent alerts and attendance notices *(cannot be disabled)*.
- School Alerts include any Smart Alerts and other student notices.
- General Announcements & Messages include any posts, direct messages and reminders.

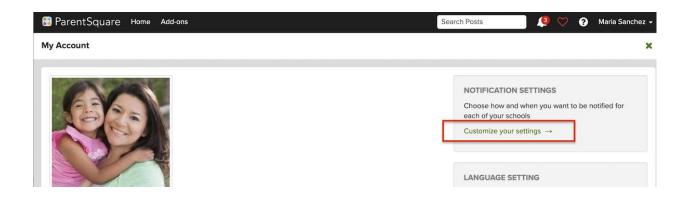
For General Announcements, you can also select if you would like to receive instant or digest email, text and app notifications. If the digest is chosen, then you'll receive an email and/or text and/or an app notification every day in the evening with all posts from that day.

Update your Notification Preferences (Web Portal)

1. On your home page select the down arrow next to your name and click on 'My Account'.



2. Select "Customize your settings" under Notification Settings.

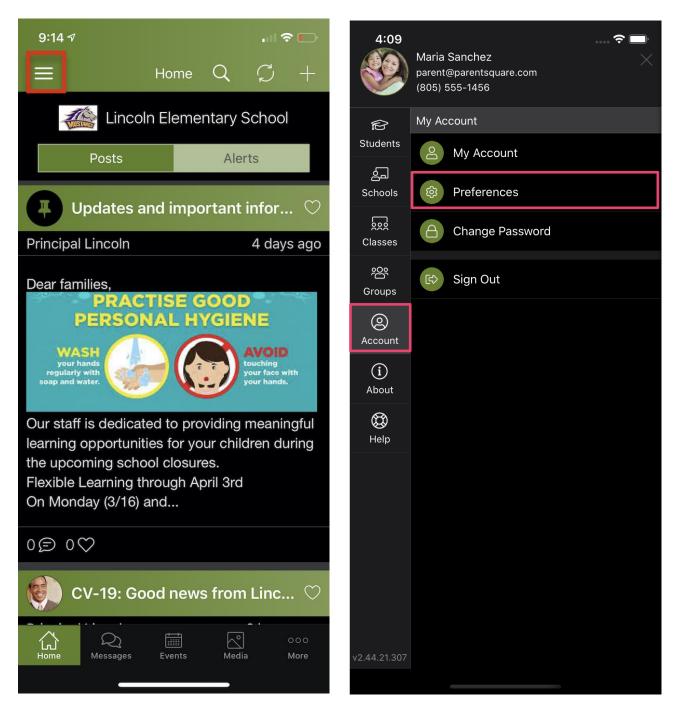


3. Select your preferred Notification Settings for Alerts and General Announcements. Once you've made selections, future messaging will send based on your preferences.

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Notification Settings: Example Parent						×
EMERGENCY ALERTS & NOTICES () cannot be disabled	2					
SCHOOL ALERTS ()						
San Marcos High School						
Santa Barbara Unified School District						
Dos Pueblos High School						
GENERAL ANNOUNCEMENTS & MESSAGES 1 Notification frequency applies to posts only	✓ Email	🗩 Text				qq
	parent@gmail.com	555-758-8888				
San Marcos High School	Off Instant Digest	Off Instant Digest		C	Off Instan	t Digest
Santa Barbara Unified School District	Off Instant Digest	Off Instant Digest		C	Off Instan	t Digest
Dos Pueblos High School	Off Instant Digest	Off Instant Digest		C	Off Instan	t Digest
Lincoln Elementary School	Off Instant Digest	Off Instant Digest		C	Off Instan	t Digest

Update your Notification Preferences (Mobile Apps)

- 1. From your home screen click the triple bar in the top left corner
- 2. Click on "Account" and then "Preferences".



- Click on "Notification Settings"
 Select how you would like to be notified

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× Preferences		Notification Settings				
Automatically add events to calendar		Emergency Alerts & Notices On				
Notification Settings Choose how and when you want to be notified for each of your schools	>	Emergency alerts and attendance notifications. <i>Cannot be disabled.</i> School Alerts				
Language Setting		Aeries QA District				
English		Lincoln Elementary School				
Siri Shortcuts Add/Edit Siri Shortcuts for frequently used functions		Lincoln High School				
		View 2 More Announcements about school closures, early pick-up, student notices, etc. General Announcements & Messages				
		Aeries QA District S Instant · J Never · III Instant >				
		Lincoln Elementary School > Second School > Digest → J Digest → II Instant > >				
		Lincoln High School > S Digest → J Digest → III Instant >				
		School announcements, classroom communications, direct messages, reminders, other activity-related notifications				

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Notification Settings	
School Alerts	
Lincoln Elementary School	\bigcirc
Lincoln High School	
Lincoln Unified School District - Demo	
Screaming Eagle High School	
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School announcements, classroom communica direct messages, reminders, other activity-rela notifications	

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K Back Lincoln Elementary School		
parent@parentsquare.com		
✔ (805) 555-1458		
Email Notifications		$\mathbf{)}$
Email Notification Frequency	Digest	>
Text Notifications		$\mathbf{\mathcal{D}}$
Text Notification Frequency	Digest	>
App Notifications		$\mathbf{\mathcal{D}}$
App Notification Frequency	Instant	>
Troubleshoot App Notifications Run diagnostics to ensure that push notifications are working properly.		>