Area Cooperative Educational Services (ACES) uses photographs and videos including viewbooks, e-newsletters, the school’s website, brochures, admissions materials, fundraising efforts, the school’s official social media outlets, and occasionally with local or national news media. In promoting the school, we sometimes use names and images. These might include photographs, video/audio recordings, quotations, writing, and artwork. In all digital communications, you would, at most, be identified only by first name and the first initial of your last name (e.g., John D.). Full names are never used on digital publications but may be used in print publications when appropriate.

Additionally, photographs, video, and/or audio tapes of intended for publication or display may be stored in archives and/or backlog for preservation.

This Media Release form requests your consent to use your name, image, words, and/or work and for the archival purposes outlined above. Those who do not consent will be placed on a “Media Consent Denied” list. This agreement covers only those official ACES publications that are intended for the general public. All individuals are presented in in-house publications such as classroom newsletters and online publications that are access restricted requiring a password.

Please choose an option below, sign, and return the form as soon as possible.

**If this form is not returned, it will be regarded as “consent” by ACES.** If you have questions or concerns, please contact the Marketing & Communications Department at 203-498-6881.

---

**MEDIA RELEASE FORM**

Please check one of the options below, sign and date, and return to ACES.

I hereby:

- [ ] Consent
- [ ] Do NOT Consent

...that video/audio recordings, photographs, electronic images, quotations, and sample work may be used by ACES for materials and publications may subsequently be archived by ACES.

**Failure to return this form will be regarded as “consent” by ACES.**

Print Name: _____________________________ Date: ___________

Signature: _____________________________

---

`Advocacy, Commitment, Excellence, Service`

The Regional Educational Service Center Serving South Central Connecticut
Peter C. Young Building • 330 State Street • North Haven, CT 06473-3106 • Phone 203.498.6800 • Fax 203.498.6890 • www.aces.org

ACES does not discriminate on the basis of race, color, age, ethnicity, national origin, gender, disability or sexual orientation.