



Area Cooperative Educational Services

**Special Executive Committee of Governing Board Meeting  
December 22, 2023, at 8:30 am  
ZOOM Meeting**

**1. Welcome/Call to Order – 8:33 am**

Ms. Susan Riccio

**Present:** Susan Riccio – AGB Chair  
Laura Harris- Executive Committee Member  
Dr. Thomas Danehy – ACES Executive Director  
William Rice – ACES Asst. Executive Director  
Ralph Longo – Professional Engineer F&F Mechanical

**Not Present:** Thomas Van Stone – Executive Committee Member, Ethel Grant – Executive Committee Member.

**2. Pledge of Allegiance**

Ms. Susan Riccio

**3. Ralph Longo, Professional Engineer-Mechanical Presentation-IAQ**

**a. Reviewed**

- i. Scope of Project
- ii. Cost Estimate
- Tom Danehy asked a question about air refresh rate in specific parts of the school.
  - Ralph Longo responded with an estimate of the standard refresh rates in schools.
- Susan Riccio asked a question about cost and budget.
  - ACES confirmed that the reimbursement rate was 65% due to the nature of the grant.
  - ACES confirmed that the 35% share can be funded through capital improvement funds.
- Tom Danehy reiterated that Executive Committee matters will be brought to the full board at the January 11th, 2024, meeting.

**4. Possible Action to Approve Indoor Air Quality Grant - Wintergreen**

Motion by Susan Riccio

Second by Laura

Motion passes unanimously

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[www.aces.org](http://www.aces.org)

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5. **Adjourn – 8:45 am**

Motion by Susan Riccio

Second by Laura

Motion passes unanimously

6. **Other**

a) **Finance Committee Meeting** - January 11, 2024

b) **Regular Governing Board Meeting** - January 11, 2024

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