

Minutes

ACES Governing Board May 13, 2010

205 Skiff Street
Hamden, CT 06517

Present: Bruce Baker, Seymour; Alicia Clapp, North Haven; Sue Cohen, Regional District #5, William Currin, Regional District #13, Sheryl Feducia, Regional District #16; Janet Finneran, Thomas Hennessey, Wallingford; Bethany; Judith Hotz, Branford; Nancy Lappie, North Branford; Thomas McKirryher, Naugatuck; Kristen Powell, Orange; John Theriault, Waterbury

ACES: Craig W. Edmondson, Ann Dombroski, Gary J. Shettle, Robert Parker, Elaine Sein, Carolyn McNally

Regrets: Cheshire, Hamden, Middletown, Milford, Oxford, Wolcott

1. Call to Order

William Currin called the ACES Governing Board meeting to order at 12:25 PM and announced that since there was not a quorum present the meeting was declared an "Executive Committee" meeting. By 12:45 PM a quorum was reached.

2. Public Participation/Communications

N/A

3. Approval of Minutes

Judith Hotz moved to accept the ACES Governing Board minutes of April 8, 2010 with the correction that Thomas Hennessey sent his regrets for the April meeting. Thomas McKirryher seconded.

In favor: Bethany, Branford, Naugatuck, North Branford, North Haven, Orange, Regional District #5, Regional District #13, Regional District #16, Seymour, Wallingford, Waterbury

Abstention: None

Opposed: None

VOTED

4. Executive Director's Report

- a) Dr. Edmondson greeted the ACES Governing Board.
- b) Dr. Edmondson reported that the Social Networking presentation scheduled for the meeting has been postponed until the fall.
- c) Dr. Edmondson updated the ACES Governing Board on the Race to the Top indicating that if there were no objections from the ACES Governing Board that he along with the board chair and union representative will sign the Race to the Top memo of understanding. Dr. Edmondson indicated that the initiative will be beneficial to ACES schools and the district with professional development opportunities.
- d) Dr. Edmondson distributed a 2010 End of Session Report from Rome, Smith & Lutz highlighting the legislative bills that will impact RESCs.
- e) Dr. Edmondson indicated that in executive session he will be discussing negotiations for CSEA and Administrators.
- f) Dr. Edmondson reported that there will be an Early Head Start open house on May 19th and that Alicia Clapp would follow up in her report.
- g) Dr. Edmondson referenced an invitation to Sharyn Esdaile's retirement celebration on June 8th and welcomed the board to attend.

5. Fiscal Services

Filing of Fiscal Report (Subject for Audit)
Summary/Detail by Category

Gary Shettle reviewed the fiscal report indicating that as the fiscal year starts to come to a close it is anticipated that no drastic changes will occur between now and June 30th. As reported previously ACES has attracted new students in the special education programs which have helped to increase revenues. The magnet schools will show a substantial deficit at the end of the year as reported in the past few months. The fund balance continues to be in deficit between \$250,000 - \$300,000 but the deficit has been reduced during the past several months. Any deficit will be covered by ACES retained earnings. Sheryl Feducia moved to accept the fiscal report as presented (subject to audit).
Sue Cohen seconded.

In favor: Bethany, Branford, Naugatuck, North Branford, North Haven, Orange, Regional District #5, Regional District #13, Regional District #16, Seymour, Wallingford, Waterbury

Abstention: None
Opposed: None

VOTED

6. Human Resources Report

Claudette Beamon reviewed the Human Resources Report indicating that there were permanent substitute positions to cover medical leaves; there were a few individual aides based on PPTs or staff transferred into other positions. There were four resignations, one termination and retirement. The remainder of the report was routine. Thomas McKirryher moved to authorize the hirings, accept the resignations and retirement, confirm the termination and grant the leaves as detailed on the Human Resources Report.

Sheryl Feducia seconded.

In favor: Bethany, Branford, Naugatuck, North Branford, North Haven, Orange, Regional District #5, Regional District #13, Regional District #16, Seymour, Wallingford, Waterbury

Abstention: None

Opposed: None

VOTED

7. Strategic Plan Progress Report

Craig Edmondson along with the Strategy Committee Leaders: Gary Shettle, Carolyn McNally, Robert Parker, Ann Dombroski and Claudette Beamon provided a Strategic Plan Status Report highlighting the accomplishments of this school year and recommendations for next year. The recommendations will be brought forward at the next meeting. During the administrator's summer retreat assignments will be distributed and the implementation process will begin in September.

8. Renewal of Foods Services Management Agreement

The Executive Director requested the approval to renew the Whitson's Food Service Management contract for the period of July 1, 2010 through June 30, 2011. Sheryl Feducia moved to approve the renewal the Whitson's Food Service Management contract for the period of July 1, 2010 through June 30, 2011.

Sue Cohen seconded.

In favor: Bethany, Branford, Naugatuck, North Branford, North Haven, Orange, Regional District #5, Regional District #13, Regional District #16, Seymour, Wallingford, Waterbury

Abstention: None

Opposed: None

VOTED

9. Healthy Food Certification

The Executive Director recommended that the ACES Governing Board approve the following motions:

- a) “That pursuant to Section 3 of Public Act 06-63, that ACES hereby certifies that all food items offered for sale to students in the schools under ACES jurisdiction, and not exempted from the nutrition standards published by the Connecticut State Department of Education will meet said standards for the 2010-11 school year starting July 1, 2010 through June 30, 2011.”
- b) “That pursuant to Public Act 06-03 “An Act Concerning Healthy Food and Beverages in Schools” the Agreement for Child Nutrition Programs (ED-099) agreement with ACES and the CT Department of Education School Nutrition Program and/or the Federal National School Lunch Program is hereby amended to include the certification statement of compliance with nutrition standards and application for funding related to those standards. This addendum covers the period from July 1, 2010 through June 30, 2011.”
- c) Beverages:
“That ACES will allow the sale of beverages not listed in Section 1 of Public Act 06-63 provided that the following conditions are met: (1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; (2) the sale is at the location of the event; and (3) the beverages are not sold from a vending machine or school store.”
- d) Food:
“That ACES will allow the sale of food items that do not meet the Connecticut Nutrition Standards provided that the following conditions are met: (1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; (2) the sale is at the location of the event; and (3) the food items are not sold from a vending machine or school store.”

As a reminder please note, the statement above is necessary in order to participate in reimbursement through the State Department of Education. At this time the reimbursement rate is not set but there has been discussion at the state level of reducing the current 10 cent per meal reimbursement down to as low as 4.10 cents per meal. The Governing Board approved a Wellness Policy in the spring of 2006 and the current food offerings go hand in hand with the Wellness Policy. The School Nutrition Bureau has published a long list of approved offerings in various general food categories that ACES has implemented.

The above certification shall include food not exempted from said nutrition standards and offered for sale to students at all times and from all sources, including but not limited to, school stores, vending machines, school cafeterias, and any fundraising activities on school premises, whether or not school sponsored. Excluded from this certification is food that is sold at events after the end of the regular school day or on weekends and not sold from a vending machine or school store.

Judith Hotz moved approve the above healthy foods motions as stated.
Janet Finneran seconded.

In favor: Bethany, Branford, Naugatuck, North Branford, North Haven, Orange, Regional District #5, Regional District #13, Regional District #16, Seymour, Wallingford, Waterbury

Abstention: None

Opposed: None

VOTED

10. Appointment of Auditors

The Executive Director recommended that the Governing Board appoint the firm of Buckley, Frame, Boudreau and Co., P.C. as ACES auditors for the period through June 2012. Kristen Powell moved to appoint the firm of Buckley, Frame, Boudreau and Co., P.C. as ACES auditors for the period through June 2012. Sheryl Feducia seconded.

In favor: Bethany, Branford, Naugatuck, North Branford, North Haven, Orange, Regional District #5, Regional District #13, Regional District #16, Seymour, Wallingford, Waterbury

Abstention: None

Opposed: None

VOTED

11. Appointment of Nominating Committee

The Chairperson appointed Alicia Clapp to form a nominating committee for Board Officers/Executive Committee members for 2010-2011. After the meeting Alicia Clapp, Sue Cohen, and Thomas McKirryher and will announce the nominations at the next meeting.

12. Old Business

- Facilities Update – Mr. Shettle reported that continued efforts to resolve issues around the easements are almost completed. He expects this to be resolved in the next few weeks.
- Policy Update – No report.
- Curriculum & Instruction – Dr. Dombroski reported the Central Curriculum committee will focus on revising the Physical Education and Social Studies Curriculum next year.
- Early Head Start Grant Update – Alicia Clapp announced an Early Head Start Open House is scheduled for May 19th. Ms. Clapp highlighted the two program locations as well as contact information. Other highlights include:
 - Funding to serve 70 expectant mothers and families
 - The Family Development Program Coordinator started on April 20th.
 - Five Home Visitors/Family Advocates will start on May 17th. The sixth Home Visitor will start in June.

- Applications for the Maternal and Child Health Educator have been received and interviews are planned for next week.
- A week of in-service training is planned for June 7th for all partnership agency staff.
- Referrals and intakes have started. To date we have 15 referrals, and have completed 5 intakes. We expect to enroll families by June 1st.
- Recruitment materials have been developed and are being printed.
- We will be working with community child care sites for classroom slots. We are still recruiting community placements in greater Middletown and the shoreline.
- ACES will arrange for breakfast, lunch, and snack to be provided by a food program provider to children enrolled in the child care centers through the federal Child and Adult Care Food Program managed through SDE. Costs for income eligible families will be reimbursed through the federal program, and grant funds. Costs for over income families who chose to participate will be paid by the families.

13. New Business

- Next Meeting: June 10, 2010.
- Request for Executive Session

The Executive Director requested an executive session for the purposes of discussing a personal issue and student discipline. Thomas McKirryher moved to go into executive session. Judith Hotz seconded.

In favor: Bethany, Branford, Naugatuck, North Branford, North Haven, Orange, Regional District #5, Regional District #13, Regional District #16, Seymour, Wallingford, Waterbury

Abstention: None

Opposed: None

VOTED

Executive Session Held

Kristen Powell moved to return into regular session.
Alicia Clapp seconded.

In favor: Bethany, Branford, Naugatuck, North Branford, North Haven, Orange, Regional District #5, Regional District #13, Regional District #16, Seymour, Wallingford, Waterbury

Abstention: None

Opposed: None

14. Adjournment

Kristen Powell moved to adjourn the ACES Governing Board meeting at 2:00 PM.

Alicia Clapp seconded.

In favor: Bethany, Branford, Naugatuck, North Branford, North Haven, Orange, Regional District #5, Regional District #13, Regional District #16, Seymour, Wallingford, Waterbury

Abstention: None

Opposed: None

VOTED

Submitted by,

Elaine Sein
Secretary to the ACES Governing Board