

Minutes

ACES Governing Board June 11, 2009

205 Skiff Street
Hamden, CT 06517

Present: Lynn Campo, Hamden; Alicia Clapp, North Haven; William Currlin, Regional District #13; Sheryl Feducia, Regional District #16; John Finkle, East Haven; Thomas Hennessey, Wallingford; Judith Hotz, Branford; Mary Kelly, Wolcott; Nancy Lappie, North Branford; Thomas McKirryher, Naugatuck; Stephen Mrowka, Cheshire; Lucy Painter, Bethany; Debby Pines, Woodbridge; Kristen Powell, Orange; Jim SantaBarbara, Milford; Barbara Sokol, Meriden

ACES: Craig W. Edmondson, Gary J. Shettle, Ann P. Dombroski, Robert Parker, Claudette Beamon, Carolyn McNally, Elaine Sein

Regrets: Derby, Regional District #5, Seymour, West Haven

1. Call to Order

William Currlin called the ACES Governing Board meeting to order at 12:20 PM after it was determined that a quorum was present.

2. Public Participation/Communications

Alicia Clapp indicated that North Haven High Schools' senior class president is a New Haven student participating in Open Choice and commented on his wonderful leadership skills. Ms. Clapp added that Open Choice is a vital program and thanked Carolyn McNally for her efforts in coordinating the program for ACES. William Currlin shared an inspirational story about Regional School District #13's valedictorian. Mr. Currlin thanked Lynn Campo for chairing the ACES Governing Board meeting in May in his absence.

3. Approval of Minutes

Lynn Campo moved to accept the ACES Governing Board minutes of May 14, 2009 with the correction that Bruce Baker not Lynn Campo participated in the appointment of the nominating committee.

Alicia Clapp seconded.

In favor: Bethany, Branford, Cheshire, East Haven, Hamden, Meriden, Milford, Naugatuck, North Branford, North Haven, Regional District #13, Wallingford, Woodbridge, Wolcott

Abstention: None

Opposed: None

VOTED

4. Executive Director's Report

- a) Dr. Edmondson greeted the ACES Governing Board.
- b) Wintergreen Interdistrict Magnet School Update - Dr. Edmondson announced that Hamden has reduced their kindergarten enrollment for the 09-10 school year to 25 students; allowing Hamden to go below 55%. The reduction to 25 seats is contingent on additional subsidy monies approved by legislation. The Meriden Board of Education has received a tremendous response to the recruitment efforts receiving over 300 applications and will be filling 10 kindergarten seats and 40 seats between grades 1 through 8. The remaining seats will be filled through the Parent Choice option. Dr. Edmondson added that WIMS will be holding a volunteer breakfast and will recognize the efforts made by the community, PTO members, and legislative members.

Dr. Edmondson reported that there have been four confirmed cases of H1N1 virus at WIMS. Dr. Edmondson added that ACES has been in communication with regional and state officials and was advised that no modifications to the school day are required at this time. Dr. Edmondson indicated that WIMS has a trip scheduled to Washington, D.C. and that administration is reviewing this carefully and any decisions would be made in the upcoming 48 hours.

- c) Dr. Edmondson reported that ACES named Michele Eligio, Teacher of the Year for 09-10. Ms. Eligio is a teacher at WIMS. Dr. Edmondson added that Miquelina Baldwin, secretary at TEMS; Cynthia Barrett, payroll bookkeeper, Fiscal Services; Randy Carlson, custodian at Mill Road School; and Brian Papallo, teacher assistant at TEMS were named recipients for the Executive Director's Recognition Award. Dr. Edmondson indicated that there was a reception held yesterday (June 10) to honor the contributions of all the recipients and nominees of the Teacher of the Year and the Executive Director's Recognition Award. Dr. Edmondson thanked Ann Dombroski and Claudette Beamon for their work chairing the Teacher of the Year committee and the Executive Director's Recognition Award respectively. Dr. Edmondson indicated that as customary the recipients will attend to September meeting to be recognized.
- d) Dr. Edmondson reported that ACES held a retirement celebration honoring the outstanding careers of Judy Terrill and Karen Sportino.
- e) Dr. Edmondson reported that Educational Center for the Arts held their graduation ceremony on June 9th.

- f) Dr. Edmondson indicated that ACES/CAMS/TEMS last day of school is June 24th and WIMS last day is June 30th. He added that there will be various celebrations throughout the end of the year.
- g) Dr. Edmondson indicated that ACES has received confirmation from the State Department of Education that the ACES Technology Plan has been approved.
- h) Dr. Edmondson informed the ACES Governing Board that the educational contract with the SAGE Detention Center ends at the end of the school year. In keeping with the strategic plan of holding programs fiscally responsible ACES decided not to compete for the bid. Dr. Edmondson reported that staff have been reassigned.
- i) Dr. Edmondson shared that Alicia Clapp for will be honored by the North Haven Education Foundation at a dinner reception on June 13th. Dr. Edmondson added that ACES is sponsoring the dinner and a few ACES staff will attend.
- j) Mr. Currin acknowledged and thanked Lucy Painter and Debby Pines for their efforts and service to the ACES Governing Board as the meeting would be their last. Mr. Currin and Dr. Edmondson presented them with a bouquet of flowers. Ms. Painter and Ms. Pines reflected on their experiences on the board.
- k) Dr. Edmondson recognized the board for their service and presented them with an ACES umbrella as a token of appreciation.

5. Fiscal Services

Filing of Fiscal Report (Subject for Audit)

Summary/Detail by Category

Gary Shettle reviewed the fiscal report indicating a favorable report and that ACES is in good standing. He added that OPM has approved magnet school supplemental funds closing the deficit to approximately \$100,000. Sheryl Feducia moved to accept the fiscal report as presented (subject to audit).

Thomas McKirryher seconded.

In favor: Bethany, Branford, Cheshire, East Haven, Hamden, Meriden, Milford, Naugatuck, North Branford, North Haven, Regional District #13, Regional District #16, Wallingford, Woodbridge, Wolcott

Abstention: None

Opposed: None

VOTED

Mr. Currin thanked Mr. Shettle for his efforts in keeping ACES fiscally sound.

6. Human Resources Report

Claudette Beamon reviewed the Human Resources Report indicating that the new hires were to fill existing open positions, individual aides are determined by PPTs, and Carol Bunk and Rose Morrow have been named principal and assistant principal (respectively) of Village School. Sheryl Feducia moved to authorize the hirings, accept the resignations, and grant the leaves as detailed on the Human Resources Report.

Thomas McKirryher seconded.

In favor: Bethany, Branford, Cheshire, East Haven, Hamden, Meriden, Milford, Naugatuck, North Branford, North Haven, Orange, Regional District #13, Regional District #16, Wallingford, Woodbridge, Wolcott

Abstention: None

Opposed: None

VOTED

Dr. Edmondson added that through a retirement and program closure two administrative positions will be eliminated.

Mr. Currin thanked Claudette Beamon for her contributions to the agency.

7. Authorization of E-Rate Filing

The Executive Director recommended that the ACES Governing Board approve the following E-Rate resolutions.

1. Authorizes the filing of FCC Form 471, Schools and Libraries Universal Service Program Services Ordered and Certification Form for the services and/or products as detailed below, "E-Rate Requests, FY 2009", for the fiscal year 07/01/2009-06/30/2010.
2. Authorizes payment of the applicant's share subject to the following conditions:
 - (1) approval of funding of the discounted portion by the Schools and Libraries Division (SLD) of the Universal Service Administrative Company (USAC) and
 - (2) receipt of services during the fiscal year 07/01/2009-06/30/2010.

Application #	Pre-Discount Amount	E-Rate Amount	Applicant's Share
654070	\$436,366.80	\$292,365.76	\$144,001.04
Totals	\$436,366.80	\$292,365.76	\$144,001.04

Sheryl Feducia moved to approve the E-Rate resolutions above.

Lucy Painter seconded.

In favor: Bethany, Branford, Cheshire, East Haven, Hamden, Meriden, Milford, Naugatuck, North Branford, North Haven, Orange, Regional District #13, Regional District #16, Wallingford, Woodbridge, Wolcott

Abstention: None
Opposed: None

VOTED

8. Strategic Plan Approval

Carolyn McNally and the committee leaders reviewed the Strategic Plan implantation process for the 2009-2010 school year. Dr. Edmondson reported that information on assignments will be shared at the September board meeting. The Executive Director recommended that the ACES Governing Board approve the implementation for year II (2009-2010 school year) of the Strategic Plan.

Sheryl Feducia moved to approve the implementation for year II (2009-2010 school year) of the Strategic Plan.
Mary Kelly seconded.

In favor: Bethany, Branford, Cheshire, East Haven, Hamden, Milford, Naugatuck, North Branford, North Haven, Orange, Regional District #13, Regional District #16, Wallingford, Woodbridge, Wolcott

Abstention: Meriden
Opposed: None

VOTED

Mr. Currin thanked the committee leaders for their continued efforts on the Strategic Plan.

9. Reporting of Nominating Committee

Alicia Clapp reported on behalf of the nominating committee and indicated there was a vacancy on the Executive Committee. Mr. Currin asked for a volunteer to serve on the Executive Committee, John Finkle agreed. Alicia Clapp moved to accept the nominations for 2009-2010.
Sheryl Feducia seconded.

Nominees

Chairperson	William Currin
Vice Chairperson	Lynn Campo
Fiscal Officer	Sally Boske
Executive Committee	Bruce Baker
Executive Committee	John Finkle
Executive Committee	Thomas McKirryher
Executive Committee	Kristen Powell

In favor: Bethany, Branford, Cheshire, East Haven, Hamden, Meriden, Milford, Naugatuck, North Branford, North Haven, Orange, Regional District #13, Regional District #16, Wallingford, Woodbridge, Wolcott

Abstention: None
Opposed: None

VOTED

Mr. Currilin thanked the nominating committee for his nomination.

10. Old Business

- Facilities Update - Mr. Shettle reported that construction for the project will begin in mid November. He added that approval of the final drawing and specifications will be required in August.

Approval of Final Drawing and Specifications

The Executive Director recommended that the ACES Governing Board move to approve the Executive Committee be given the authority to approve the final drawings and specifications for the ECA Little Theatre project to be submitted to the State Department of Education Bureau of School Facilities in August 2009. Be it further resolved that the Executive Committee be granted the authority to take action regarding the final drawings and specifications by either e-mail or by phone.

Sheryl Feducia moved to approve the Executive Committee be given the authority to approve the final drawings and specifications for the ECA Little Theatre project to be submitted to the State Department of Education Bureau of School Facilities in August 2009. Be it further resolved that the Executive Committee be granted the authority to take action regarding the final drawings and specifications by either e-mail or by phone.

Alicia Clapp seconded.

In favor: Bethany, Branford, Cheshire, East Haven, Hamden, Meriden, Milford, Naugatuck, North Branford, North Haven, Orange, Regional District #13, Regional District #16, Wallingford, Woodbridge, Wolcott

Abstention: None

Opposed: None

VOTED

- Policy Update – The Executive Director recommended that the ACES Governing Board approve the Bullying 5131.911(a) policy for second reading. Sheryl Feducia moved to approve the Bullying 5131.911(a) policy for second reading.

Kristen Powell seconded.

In favor: Bethany, Branford, Cheshire, East Haven, Hamden, Milford, Naugatuck, North Branford, North Haven, Orange, Regional District #13, Regional District #16, Wallingford, Woodbridge, Wolcott

Abstention: Meriden

Opposed: None

VOTED

Mr. Shettle thanked Debby Pines for participating on the policy committee.

11. New Business

- The meeting dates for 2009-2010 were included in the board packet.
- Mr. Currin and Dr. Edmondson thanked Elaine Sein for her contributions to the agency. Dr. Edmondson added that all central office staff's contributions are critical to the success of the agency and acknowledged their efforts.

12. Request for Executive Session

Sheryl Feducia moved to go into Executive Session for the purposes of discussing personnel issues.

- a) Executive Director's Evaluation
- b) Salary agreement for the Executive Director for 2009-2010
- c) Action to extend the Executive Director's contract by one year
- d) Salary agreements for the Assistant Executive Director of Curriculum & Programs, the Assistant Executive Director of Finance & Operations, and Director of Human Resources for 2009-2010

Alicia Clapp seconded.

In favor: Bethany, Branford, Cheshire, East Haven, Hamden, Meriden, Milford, Naugatuck, North Branford, North Haven, Orange, Regional District #13, Regional District #16, Wallingford, Woodbridge, Wolcott

Abstention: None

Opposed: None

VOTED

Executive Session held.

The Board Chair returned to Public Session.

The Governing Board moved to increase the salaries for the Executive Director, Assistant Executive Director of Curriculum & Programs, the Assistant Executive Director of Finance & Operations, and Director of Human Resources for 2009-2010 by 3 through 3.5%. The Governing Board also agreed to extend the Executive Director's contract by one year.

In favor: Branford, Cheshire, East Haven, Hamden, Meriden, Milford, Naugatuck, North Branford, North Haven, Orange, Regional District #13, Regional District #16, Wallingford, Woodbridge, Wolcott

Abstention: Hamden (from Executive Director's salary increase)

Opposed: None

VOTED

13. Adjournment

The ACES Governing Board meeting adjourned at 2:15 PM.

Submitted by,

Elaine Sein
Secretary to the ACES Governing Board