

## Minutes

### ACES Governing Board May 14, 2009

205 Skiff Street  
Hamden, CT 06517

Present: Bruce Baker, Seymour; Sally Boske, Middletown; Lynn Campo, Hamden; Alicia Clapp, North Haven; John Finkle, East Haven; Thomas Hennessey, Wallingford; Judith Hotz, Branford; Nancy Lappie, North Branford; Thomas McKirryher, Naugatuck; Stephen Mrowka, Cheshire; Lucy Painter, Bethany; Debby Pines, Woodbridge; Kristen Powell, Orange; Jim SantaBarbara, Milford; John Theriault, Waterbury

ACES: Craig W. Edmondson, Gary J. Shettle, Ann P. Dombroski, Robert Parker, Claudette Beamon, Carolyn McNally, Greg Dandio, Wanda Wagner, Elaine Sein

Regrets: Meriden, Regional District #5, Regional District #13, West Haven, Wolcott

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#### 1. Call to Order

Lynn Campo called the ACES Governing Board meeting to order at 12:16 PM after it was determined that a quorum was present.

#### 2. Public Participation/Communications

No public participation/communications.

#### 3. Approval of Minutes

Sally Boske moved to accept the ACES Governing Board minutes of April 9, 2009.  
Thomas McKirryher seconded.

In favor: Bethany, Cheshire, East Haven, Hamden, Middletown, Naugatuck, North Haven, Orange, Seymour, Wallingford, Waterbury, Woodbridge

Abstention: Branford, Milford, North Branford

Opposed: None

VOTED

#### 4. Executive Director's Report

- a) Dr. Edmondson greeted the ACES Governing Board.
- b) Dr. Edmondson announced that the Meriden Board of Education approved the partnership to participate in Wintergreen Interdistrict Magnet School. ACES has offered Meriden up to 40 seats. ACES made a presentation to the Meriden Board of Education on May 5<sup>th</sup> to discuss recruitment efforts. A community session will be held on May 18<sup>th</sup> and WIMS will host to open houses on May 26<sup>th</sup> and 28<sup>th</sup>. Meriden has sent a direct mailing to all elementary school parents and will hold their lottery on June 12<sup>th</sup>. Dr. Edmondson expressed that ACES is looking forward to the new partnership and appreciates Meriden's continued support in ACES programming.
- c) Dr. Edmondson reported that the open seat/magnet school marketing campaign has yielded the interest of 21 additional students for CAMS, TEMS, and WIMS (not including Meriden).
- d) Dr. Edmondson indicated that he made a presentation to Regional District #13 regarding the TEMS partnership agreement. The agreement is up for renewal at the end of the next school year. The Regional School District #13 Board will consider, at that time, the level of support they can commit to as a result of some declining interests.
- e) Dr. Edmondson reminded the ACES Governing Board that ACES is hosting an agency wide retirement reception on June 2<sup>nd</sup>.
- f) Dr. Edmondson commented on the two distributions. The end of year calendar of events was distributed and Dr. Edmondson welcomed the ACES Governing Board to attend any of the activities. In addition, a list of additional accomplishments for 2008-2009 was distributed to accompany the Strategic Plan.

#### 5. Strategic Plan Progress Report

Carolyn McNally and the committee team leaders reviewed the Strategic Plan document that was distributed to the ACES Governing Board highlighting the accomplishments and recommendations for year II of the plan.

#### 6. Technology Plan Presentation and Approval

Greg Dandio and Wanda Wagner reviewed the Technology Plan for 2009-2012 that was distributed to the ACES Governing Board. Dr. Edmondson indicated that the plan was reviewed by CES and met the requirements set by the State Department of Education and that after approval from the ACES Governing Board the plan will be sent to the State Department of Education for final approval. After discussion the Executive Director recommended that the ACES Governing Board approve the ACES Technology Plan for 2009-2012.

Kristen Powell moved to accept the ACES Technology Plan for 2009-2012.  
Thomas McKirryher seconded.

In favor: Bethany, Branford, Cheshire, East Haven, Hamden, Middletown, Milford, Naugatuck, North Branford, North Haven, Orange, Seymour, Wallingford, Waterbury, Woodbridge

Abstention: None

Opposed: None

VOTED

#### 7. Fiscal Services

##### Filing of Fiscal Report (Subject for Audit)

###### Summary/Detail by Category

Sally Boske reviewed the fiscal report indicating a favorable report and that ACES is in good standing. Sally Boske moved to accept the fiscal report as presented (subject to audit). Kristen Powell seconded.

In favor: Bethany, Branford, Cheshire, East Haven, Hamden, Middletown, Milford, Naugatuck, North Branford, North Haven, Orange, Seymour, Wallingford, Waterbury, Woodbridge

Abstention: None

Opposed: None

VOTED

#### 8. Human Resources Report

Claudette Beamon reviewed the Human Resources Report indicating that some new hires were to cover medical leaves, resignations due to personal reasons, and one retirement of a long term teacher. The remainder of the report was routine. Thomas McKirryher moved to authorize the hirings, accept the resignations and retirement, and grant the leaves as detailed on the Human Resources Report. Judith Hotz seconded.

In favor: Bethany, Branford, Cheshire, East Haven, Hamden, Middletown, Milford, Naugatuck, North Branford, North Haven, Orange, Seymour, Wallingford, Waterbury, Woodbridge

Abstention: None

Opposed: None

VOTED

#### 9. Approval of Wage Schedule

The Executive Director recommended that the ACES Governing Board approve the wage schedules for non-union/hourly employees for 2009-2010. He indicated that the increases are balanced with the increase in premium co-pays for health insurance. Sally Boske moved to approve the wage schedules for non-union/hourly employees for 2009-2010.

Alicia Clapp seconded.

In favor: Branford, Cheshire, East Haven, Middletown, Milford, Naugatuck, North Branford, North Haven, Orange, Seymour, Wallingford, Waterbury

Abstention: None  
Opposed: Hamden

VOTED

10. Approval of Bid

Mr. Shettle indicated that ACES received two Food Services proposals for 2009-2010. Mr. Shettle indicated that new law required many school districts to go out to bid for a food service provider. ACES current contract ends June 30, 2009 and was required to go out to bid. The two proposals were from the current vendor Sodexho and Whitson's. The proposals were similar; however, Whitson's agreed to provide a full time on-sight manager versus the current two days a week manager. In addition, Whitson's bid was approximately \$30-40,000 lower. Currently ACES is projecting a deficit of \$150,000 in the food services program. Mr. Shettle and Dr. Edmondson recommended that the ACES Governing Board award the Food Services proposal to Whitson's. Sally Boske moved to award the Food Services proposal to Whitson's for 2009-2010. Alicia Clapp seconded.

In favor: Branford, Cheshire, East Haven, Hamden, Middletown, Milford, Naugatuck, North Branford, North Haven, Orange, Seymour, Wallingford, Waterbury

Abstention: None  
Opposed: None

VOTED

11. Healthy Food Certification

The Executive Director recommended that the ACES Governing Board approve the following motions:

- a) "That pursuant to Section 3 of Public Act 06-63, that ACES hereby certifies that all food items offered for sale to students in the schools under ACES jurisdiction, and not exempted from the nutrition standards published by the Connecticut State Department of Education will meet said standards for the 2009-10 school year starting July 1, 2009 through June 30, 2010."
- b) "That pursuant to Public Act 06-03 "An Act Concerning Healthy Food and Beverages in Schools" the Agreement for Child Nutrition Programs (ED-099) agreement with ACES and the CT Department of Education School Nutrition Program and/or the Federal National School Lunch Program is hereby amended to include the certification statement of compliance with nutrition standards and application for funding related to those standards. This addendum covers the period from July 1, 2009 through June 30, 2010."
- c) Beverages:  
"That ACES will allow the sale of beverages not listed in Section 1 of Public Act 06-63 provided that the following conditions are met: (1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; (2) the sale is at the location of the event; and (3) the beverages are not sold from a vending machine or school store."

d) Food:

“That ACES will allow the sale of food items that do not meet the Connecticut Nutrition Standards provided that the following conditions are met: (1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; (2) the sale is at the location of the event; and (3) the food items are not sold from a vending machine or school store.”

As a reminder please note, the statement above is necessary in order to participate in reimbursement through the State Department of Education. At this time the reimbursement rate is not set but there has been discussion at the state level of reducing the current 10 cent per meal reimbursement down to as low as 4.10 cents per meal. The Governing Board approved a Wellness Policy in the spring of 2006 and the current food offerings go hand in hand with the Wellness Policy. The School Nutrition Bureau has published a long list of approved offerings in various general food categories that ACES has implemented.

**The above certification shall include food not exempted from said nutrition standards and offered for sale to students at all times and from all sources, including but not limited to, school stores, vending machines, school cafeterias, and any fundraising activities on school premises, whether or not school sponsored.** *Excluded from this certification is food that is sold at events after the end of the regular school day or on weekends and not sold from a vending machine or school store.*

Sally Boske moved to approve the Healthy Food Certification as presented.

Kristen Powell seconded.

In favor: Branford, Cheshire, East Haven, Hamden, Middletown, Milford, Naugatuck, North Branford, North Haven, Orange, Seymour, Wallingford, Waterbury

Abstention: None

Opposed: None

VOTED

12. Appointment of Nominating Committee

Lynn Campo, Alicia Clapp, and Thomas McKirryher agreed to serve as the nominating committee and make recommendations for Board Officers/Executive Committee members for 2009-2010. Ms. Clapp will report the nominations at the next meeting.

13. Old Business

- Facilities Update - Mr. Shettle provided an update on the construction project the Little Theatre indicating that the project is moving forward as planned.
- Policy Update – The Executive Director recommended that the ACES Governing Board approve the Bullying 5131.911(a) policy for first reading. Sally Boske moved to approve the Bullying 5131.911(a) policy for first reading.  
Kristen Powell seconded.

In favor: Branford, Cheshire, East Haven, Hamden, Middletown, Milford, Naugatuck,  
North Branford, North Haven, Orange, Seymour, Wallingford, Waterbury

Abstention: None

Opposed: None

VOTED

There was discussion on cyber bullying. After communicating with legal counsel the policy did not address cyber bullying.

14. New Business

- Next Meeting: June 11, 2009.
- Ms. Powell, on behalf of the Orange Public Schools complimented Patrick Flynn, Director of Professional Development & School Improvement on his work in the district.

15. Adjournment

Sally Boske moved to adjourn the ACES Governing Board meeting at 2:05 PM.

Thomas McKirryher seconded.

In favor: Branford, Cheshire, East Haven, Hamden, Middletown, Milford, Naugatuck, North  
Branford, North Haven, Orange, Seymour, Waterbury

Abstention: None

Opposed: None

VOTED

Submitted by,

Elaine Sein  
Secretary to the ACES Governing Board