

AGENDA

ACES GOVERNING BOARD Thursday, November 10, 2011

205 Skiff Street, Hamden
12:00 Noon Luncheon
12:15 PM Business Meeting

1. **Welcome/Call to Order**

Alicia Clapp, Board Chair

2. **Pledge of Allegiance**

3 **Public Participation/Communications**

4. **Approval of Minutes****

ACES Governing Board – October 13, 2011

5. **Executive Director's Report**

6. **Fiscal Services****

a) **Filing of Fiscal Report (subject to audit)**

Janet Finneran, Fiscal Officer

Summary/Detail by Category

The Executive Director recommends that the ACES Governing Board approve the filing of the fiscal reports (subject to audit).

b) **Action to Transfer Certain Funds Received in FY 10-11 to FY 11-12****

The Executive Director requests that the Governing Board approve the transfer of End of Year Funds from FY 10-11 to FY 11-12 as detailed on the enclosure and subject to adjustment by the Auditors.

c) Audit Distribution/Acceptance**

Robert Boudreau of Buckley, Frame, Boudreau and Co., P.C. will distribute the formal 2010-2011 audit. The Executive Director recommends that the Governing Board accept the 2010-2011 audit as presented and detailed in the financial statements.

d) Audit – Management Letter

Robert Boudreau of Buckley, Frame, Boudreau and Co., P.C. will review the audit “Management Letter”.

7. **Human Resources Report****

Claudette Beamon, Director of Human Resources

The Executive Director recommends that the ACES Governing Board authorize the hirings and/or transfers/position changes, accept the resignations and retirement, and grant the leaves as detailed on the Human Resources Report.

8. **Early Head Start Update and Appointment****

- a) The Executive Director recommends that the ACES Governing Board approve the monthly Early Head Start update.
- b) The Executive Director recommends that the ACES Governing Board approve the amended Policy Council By-Laws.
- c) The Executive Director recommends that the ACES Governing Board approve the Parent Reimbursement Procedures.
- d) The Executive Director requests that the ACES Governing Board appoint a member to the Early Head Start Policy Committee.

9. **Old Business**

- Facilities Update
- Policy Update
- Curriculum & Instruction

10. **New Business**

- Next Meeting: December 8, 2011

11. **Adjournment****

**denotes action to be taken on agenda item